



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Sue Lisio, *Chairman*

Robert Plamondon, *Vice-Chairman*

Colin McNabb, *Clerk*

Andrew J. Sheehan,

Town Administrator

Office (978) 597-1700

Fax (978) 597-1719

SELECTMEN'S MEETING AGENDA
APRIL 8, 2014, 7:00 P.M.
SELECTMEN'S MEETING CHAMBERS

I PRELIMINARIES

- 1.1 Call the meeting to order and roll call
- 1.2 Announce that the meeting is being tape recorded
- 1.3 Chairman's Additions or Deletions:

II APPOINTMENTS AND HEARINGS

- 2.1 7:05 Review notice of intent to sell land located on Barker Hill Road, shown as Assessors Map 21, Block 1, Lot 2, which land is classified under MGL c. 61B, and consider assigning the right of first to the Commonwealth of Massachusetts, Department of Conservation & Recreation. Votes may be taken.

III MEETING BUSINESS

- 3.1 Review referral notice from the Zoning Board of Appeals regarding a Special Permit for Kevin Smith on behalf of George & Hugh McGovern at West Meadow Road, Assessors Map 4, Block 22, Lot 0. Votes may be taken.
- 3.2 Review and approve renewal of Junk Dealer's license for MJS Metals. Votes may be taken.
- 3.3 Review and approve amendments to Meeting Hall Policy. Votes may be taken.
- 3.4 Review and discuss draft intermunicipal agreement for shared Town Treasurer services with Ashby. Votes may be taken.
- 3.5 Discuss implementation of a lock box service to streamline collections. Votes may be taken.
- 3.6 Review and discuss Town Administrator's recommended FY15 operating budget. Votes may be taken.
- 3.7 Review and discuss Annual Town Meeting and sign Town Meeting warrant. Votes may be taken.
- 3.8 Reminder of important upcoming events: candidates' night, Town election, Annual Town Meeting.

IV APPOINTMENTS OF PERSONNEL/OFFICIALS

- 4.1 Review request from Fire-EMS Captain Michael Grimley to appoint Kathleen Beal, Michael Marchand, and Michael Whittier as On-Call Firefighter Recruits and to appoint Kevin Pena an On-Call Firefighter-EMT with terms from April 8, 2014 to June 30, 2014. Votes may be taken.
- 4.2 Review request from Police Chief Erving Marshall to appoint Jessica Fellows as a full time Telecommunicator contingent on a background check, physical and psychological testing, and with a six month probationary period. Votes may be taken.

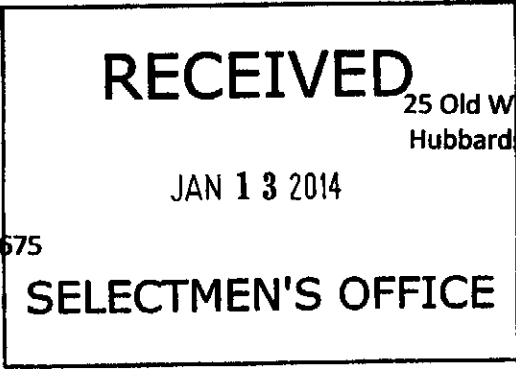
V WORK SESSION

- 5.1 Board of Selectmen updates and reports. Votes may be taken.
- 5.2 Town Administrator updates and reports. Votes may be taken.
- 5.3 Review and sign payroll and bills payable warrants. Votes may be taken.

c 61B, s 9 Notice of Intent to Sell

2.1

January 13, 2014



25 Old Westminster Road
Hubbardston, MA 01452
978-928-4073

VIA CERTIFIED MAIL #7008 0500 0000 9933 2675

Board of Selectmen
Town of Townsend
Memorial Hall
272 Main St
Townsend, MA 01469

Re: Notice of Intent to Sell Out of Chapter 61B approximately 19.17 acres vacant land on Barker Hill Road

Dear Sirs/Madams:

This letter will serve as notice to the Board of Selectmen pursuant to Massachusetts General Laws Chapter 61B of our intent to sell and convert to residential use approximately 19.17 acres of land situated on Barker Hill Road and shown on Assessors Map 21, Block 1, Lot 2.

A fully executed Purchase and Sale Agreement in the amount of \$135,000.00 is enclosed showing the buyer's intent to build not more than two single family homes.

We respectfully request that you vote to not exercise the Town's option to purchase the 19.17 acres. A prompt decision by your Board in this matter would be greatly appreciated.

Thank you for your anticipated cooperation.

Sincerely,

R. W. Green
Richard W. Green

Kathy Anne Healey
Kathy Anne Healey

- Cc: Townsend Planning Board, via Certified Mail
- Townsend Board of Assessors, via Certified Mail
- Townsend Conservation Commission, via Certified Mail
- State Forester, via Certified Mail
- Kathy Anne Healey, Spring Hill, FL
- Brekka & Brekka, Hubbardston MA

Enclosures

I, Richard W. Green, of 25 Old Westminster Road, Hubbardston, MA 01452 hereby certify that pursuant to Massachusetts General Law Chapter 61B I have sent a notice of intent to sell property located on Barker Hill Road, Townsend, MA and further identified as Assessors Map 21-1-2, on this day via Certified Mail to:

Board of Selectmen
Town of Townsend
Memorial Hall
272 Main St
Townsend, MA 01469

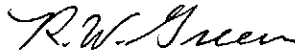
Board of Assessors
Town of Townsend
Memorial Hall
272 Main St
Townsend, MA 01469

Planning Board
Town of Townsend
Memorial Hall
272 Main St
Townsend, MA 01469

Conservation Commission
Town of Townsend
Memorial Hall
272 Main St
Townsend, MA 01469

State Forester
Department of Conservation and Recreation
251 Causeway St
Boston, MA 02114

January 13, 2014



Richard W. Green
25 Old Westminster Rd
Hubbardston, MA 01452
Cell: (508) 245-7929

STANDARD PURCHASE AND SALE AGREEMENT [#503]
(With Contingencies)

The parties make this Agreement this ___ day of January, 2014. This Agreement supersedes and replaces all obligations made in any prior Contract To Purchase or agreement for sale entered into by the parties.

1. Parties.

Richard W. Green, III and Kathy Anne Healey
of 25 Old Westminster Road, Hubbardston, MA and 20817 Moreland Drive, Spring Hill, Florida [insert name].

the "SELLER," agrees to sell and Brian S. Mohr and Theresa S. Mohr
of 104 Lakeview Avenue, Tyngsborough, MA [insert name].

the "BUYER," agrees to buy, the premises described in paragraph 2 on the terms set forth below. BUYER may require the conveyance to be made to another person or entity ("Nominee") upon notification in writing to SELLER at least five business days prior to the date for performance set forth in paragraph 5. Designation of a Nominee shall not discharge the BUYER from any obligation under this Agreement and BUYER hereby agrees to guarantee performance by the Nominee.

2. Description Of Premises. The premises (the "Premises") consist of:

(a) the land with any and all buildings thereon known as Lot #2 on Plan of Land recorded with MSDRD as Plan No. 774 of 2004 (see copy of plan attached) Barker Hill Road, Townsend, MA, as more specifically described in a deed recorded in the Registry of Deeds at Book 47923, Page 235, [Certificate No. ___], a copy of which [x] is [] is not [choose one] attached; and

(b) all structures, and improvements on the land and the fixtures, including, but not limited to: any and all storm windows and doors, screens, screen doors, awnings, shutters, window shades and blinds, curtain rods, furnaces, heaters, heating equipment, oil and gas burners and fixtures, hot water heaters, plumbing and bathroom fixtures, towel racks, built-in dishwashers, garbage disposals and trash compactors, stoves, ranges, chandeliers, electric and other lighting fixtures, burglar and fire alarm systems, mantelpieces, wall-to-wall carpets, stair carpets, exterior television antennas and satellite dishes, fences, gates, landscaping including trees, shrubs, flowers; and the following built-in components, if any: au conditioners, vacuums systems, cabinets, shelves, bookcases and stereo speakers, and

but excluding [insert references to refrigerators, dishwashers, microwave ovens, washing machines, dryers or other items, where appropriate]

3. Purchase Price. The purchase price for the Premises is \$ 135,000.00 dollars of which
\$ 2,000.00 were paid as a deposit with Contract To Purchase; and
\$ 5,000.00 are paid with this Agreement;
\$ 20,000.00 are to be paid See Addendum A attached; and
\$ 108,000.00 are to be paid at the time for performance by bank's, cashier's, treasurer's or certified check or by wire transfer.
\$ 135,000.00 Total

4. Escrow. All funds deposited or paid by the BUYER shall be held in a non-interest bearing escrow account, by Squanicook Associates Real Estate, as escrow agent, subject to the terms of this Agreement and shall be paid or otherwise duly accounted for at the time for performance. If a

Handwritten initials for BUYER'S and SELLER'S parties.

dispute arises between the BUYER and SELLER concerning to whom escrowed funds should be paid, the escrow agent may retain all escrowed funds pending written instructions mutually given by the BUYER and the SELLER. The escrow agent shall abide by any Court decision concerning to whom the funds shall be paid and shall not be made a party to a lawsuit solely as a result of holding escrowed funds. Should the escrow agent be made a party in violation of this paragraph, the escrow agent shall be dismissed and the party asserting a claim against the escrow agent shall pay the agent's reasonable attorneys' fees and costs. *[If interest is to accrue on escrowed funds, indicate to whom it shall be paid.]*

5. **Time For Performance.** The SELLER shall deliver the deed and the BUYER shall pay the balance of the purchase price at 10:00 o'clock a . m. on See Addendum A attached, at the Middlesex South District Registry of Deeds, or at such other time and place as is mutually agreed in writing.

TIME IS OF THE ESSENCE AS TO EACH PROVISION OF THIS AGREEMENT. Unless the deed and other documents required by this Agreement are recorded at the time for performance, all documents and funds are to be held in escrow, pending prompt rundown of the title and recording (or registration in the case of registered land). SELLER'S attorney or other escrow agent shall disburse funds the next business day following the date for performance, provided that the recording attorney has not reported a problem outside the recording attorney's control.

6. **Title/Plans.** The SELLER shall convey the Premises by a good and sufficient quitclaim deed running to the Buyer or to the BUYER'S nominee, conveying good and clear record and marketable title to the Premises, free from liens and encumbrances, except:

- (a) Real estate taxes assessed on the Premises which are not yet due and payable;
- (b) Betterment assessments, if any, which are not a recorded lien on the date of this Agreement;
- (c) Federal, state and local laws, ordinances, bylaws, rules and regulations regulating use of land, including building codes, zoning bylaws, health and environmental laws;
- (d) Rights and obligations in party walls;
- (e) Any easement, restriction or agreement of record presently in force which does not interfere with the reasonable use of the Premises as now used;
- (f) Utility easements in the adjoining ways;
- (g) Matters that would be disclosed by an accurate survey of the Premises;
- and (h) _____

[insert in (h) references to any other easement, restriction, lease or encumbrance which may continue after title is transferred]
If the deed refers to a plan needed to be recorded with it, at the time for performance the SELLER shall deliver the plan with the deed in proper form for recording or registration.

7. **Title Insurance.** BUYER'S obligations are contingent upon the availability (at normal premium rates) of an owner's title insurance policy insuring BUYER'S title to the premises without exceptions other than the standard exclusions from coverage printed in the current American Land Title Association ("ALTA") policy cover, the standard printed exceptions contained in the ALTA form currently in use for survey matters and real estate taxes (which shall only except real estate taxes not yet due and payable) and those exceptions permitted by paragraph 6 of this Agreement.

8. **Closing Certifications and Documents.** The SELLER shall execute and deliver simultaneously with the delivery of the deed such certifications and documents as may customarily and reasonably be required by the BUYER'S attorney,

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BUYER'S lender, BUYER'S lender's attorney or any title insurance company insuring the BUYER'S title to the Premises, including, without limitation, certifications and documents relating to: (a) parties in possession of the premises; (b) the creation of mechanics' or materialmen's liens; (c) the HUD-1 Settlement Statement and other financial affidavits and agreements as may reasonably be required by the lender or lender's attorney; (d) the citizenship and residency of SELLER as required by law; and (1) information required to permit the closing agent to report the transaction to the Internal Revenue Service. At the time of delivery of the deed, the SELLER may use monies from the purchase to clear the title, provided that all documents related thereto are recorded with the deed or within a reasonable time thereafter acceptable to the BUYER and, provided further, that discharges of mortgages from banks, credit unions, insurance companies and other institutional lenders may be recorded within a reasonable time after recording of the deed in accordance with usual conveyancing practices. The SELLER'S spouse hereby agrees to release all statutory, common law or other rights or interest in the Premises and to execute the deed, if necessary.

9. **Possession And Condition Of Premises.** At the time for performance the SELLER shall give the BUYER possession of the entire Premises, free of all occupants and tenants and of all personal property, except property included in the sale or tenants permitted to remain. At the time for performance the Premises also shall comply with the requirements of paragraph 6, and be broom clean and in the same condition as the Premises now are, reasonable wear and tear excepted, with the SELLER to have performed all maintenance customarily undertaken by the SELLER between the date of this Agreement and the time for performance, and there shall be no outstanding notices of violation of any building, zoning, health or environmental law, bylaw, code or regulation, except as agreed. The BUYER shall have the right to enter the Premises within forty-eight (48) hours prior to the time for performance or such other time as may be agreed and upon reasonable notice to SELLER for the purpose of determining compliance with this paragraph. At the time of recording of the deed, or as otherwise agreed, the SELLER shall deliver to BUYER all keys to the Premises, garage door openers and any security codes. Until delivery of the deed, the SELLER shall maintain fire and extended coverage insurance on the Premises in the same amount as currently insured.

10. **Extension Of Time For Performance.** If the SELLER cannot convey title as required by this Agreement or cannot deliver possession of the Premises as agreed, or if at the time of the delivery of the deed the Premises do not conform with the requirements set forth in this Agreement or the BUYER is unable to obtain title insurance in accordance with paragraph 7, upon written notice given no later than the time for performance from either party to the other, the time for performance shall be automatically extended for thirty (30) days, except that if BUYER'S mortgage commitment expires or the terms will materially and adversely change in fewer than thirty (30) days, the time for performance set forth in paragraph 5 shall be extended to one business day before expiration of the mortgage commitment. SELLER shall use reasonable efforts to make title conform or to deliver possession as agreed, or to make the Premises conform to the requirements of this Agreement. Excluding discharge of mortgages and liens, about which the SELLER has actual knowledge at the time of signing this Agreement, the SELLER shall not be required to incur costs or expenses totaling in excess of one-half (1/2) of one percent of the purchase price to make the title or the Premises conform or to deliver possession as agreed. If at the expiration of the time for performance, or if there has been an extension, at the expiration of the time for performance as extended, the SELLER, despite reasonable efforts, cannot make the title or Premises conform, as agreed, or cannot deliver possession, as agreed, or if during the period of this Agreement or any extension thereof, the SELLER has been unable to use proceeds from an insurance claim, if any, to make the Premises conform, then, at the BUYER'S election, any payments

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relationship of the BROKER with The BUYER and/or the SELLER. The BUYER and SELLER understand that _____ N/A _____ [insert name], a real estate broker, is seeking a fee from _____ N/A _____ [name of listing broker, seller or buyer, if applicable] for services rendered as a seller's subagent buyer's agent facilitator (non-agent) [choose one]. The BUYER further represents and warrants that there is no other broker with whom BUYER has dealt in connection with the purchase of the Premises.

15. **Buyer's Default.** If the BUYER or BUYER'S Nominee breaches this Agreement, all escrowed funds paid or deposited by the BUYER shall be paid to the SELLER as liquidated damages. Receipt of such payment shall constitute the SELLER'S sole remedy, at law, in equity or otherwise, for BUYER'S default. The BUYER and SELLER agree that in the event of default by the BUYER the amount of damages suffered by the SELLER will not be easy to ascertain with certainty and, therefore, BUYER and SELLER agree that the amount of the BUYER'S deposit represents a reasonable estimate of the damages likely to be suffered.

16. **Buyer's Financing.** (Delete if Waived) The BUYER'S obligation to purchase is conditioned upon obtaining a written commitment for mortgage financing in the amount of \$ _____ N/A _____ at prevailing rates, terms and conditions by _____ N/A _____. The BUYER shall have an obligation to act reasonably diligently to satisfy any conditions within BUYER'S control. If, despite such diligent efforts, the BUYER has been unable to obtain such written commitment the BUYER may terminate this Agreement by giving written notice that is received by SELLER or SELLER'S agent by 5:00 p.m. on the calendar day after the date set forth above. In the event that notice has not been actually or constructively received, this condition is deemed waived. In the event that due notice has been received, all monies deposited or paid by the BUYER shall be returned and all obligations of the BUYER and SELLER pursuant to this Agreement shall cease and this Agreement shall become void. In no event shall the BUYER be deemed to have used reasonable efforts to obtain financing unless the BUYER has submitted at least one (1) application to a licensed mortgage lender by _____ N/A _____ and acted reasonably promptly in providing any additional information requested by the mortgage lender.

17. **Inspections/Survey.** (Delete if Waived) The BUYER has had an opportunity to conduct all inspections and accepts the condition of the property as is, subject to any work expressly agreed in writing to be performed at the expense of SELLER. Notwithstanding the foregoing, the BUYER has _____ days from the date of this Agreement to complete inspection of _____ see Addendum A attached _____ by consultant(s) regularly in the business of conducting said inspections, of BUYER'S own choosing, and at BUYER'S sole cost. If the results are not satisfactory to BUYER, in BUYER'S sole discretion, BUYER shall have the right to give written notice received by the SELLER or SELLER'S agent by 5:00 p.m. on the calendar day after the date set forth above, terminating this Agreement. Upon receipt of such notice this Agreement shall be void and all monies deposited by the BUYER shall be returned. Failure to provide timely notice of termination shall constitute a waiver. In the event that the BUYER does not exercise the right to have such inspection(s) or to so terminate, the SELLER and the listing broker are each released from claims relating to the condition of the Premises that the BUYER or the BUYER'S consultants could reasonably have discovered.

18. **Lead Paint Laws.** For premises built before 1978 BUYER acknowledges receipt of the "Department of Public Health Property Transfer Notification" regarding the Lead Law, acknowledges verbal notification of the possible presence of lead hazards and the provisions of the Federal and Massachusetts Lead Laws and regulations, including the right to inspect for dangerous levels of lead. Occupancy of premises containing dangerous levels of lead by a child under six years of age is prohibited, subjected to exceptions permitted by law. BUYER further acknowledges that neither the SELLER nor any real estate agent has made any representation, express or implied, regarding the absence of lead paint or compliance with

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any lead law, except as set forth in writing. BUYER assumes full responsibility for compliance with all laws relating to lead paint removal, if required by law, and related matters (in particular, without limitation, Mass. G.L., c. 111, § 197), and BUYER assumes full responsibility for all tests, lead paint removal and other costs of compliance. Pursuant to 40 CMR 745.113(a), the Property Transfer Notification Certification is attached to this agreement.

19. **Certificate of Approved Installation.** The SELLER shall equip the residential structure on the Premises with approved smoke detectors and carbon monoxide detectors and furnish BUYER with Certificate of Approved Installation from the local Fire Department at the time for performance to the extent required by law as well as any wood stove permit, if any, required by law, regulation or ordinance.

20. **Warranties And Representations.** ~~The SELLER represents and warrants that the Premises is/ is not (choose one) served by a septic system or cesspool. [If yes, a copy of the Title 5 Addendum is attached.]~~ The SELLER further represents that there is an/ is no or has no knowledge of an [choose one] underground storage tank or an unapproved and abandoned septic tank. The SELLER further represents and warrants that SELLER has full authority to enter into this Agreement. The buyer is not relying upon any representation, verbal or written, from any real estate broker or licensee concerning legal use. Any reference to the category (single family, multi-family, residential, commercial) or the use of this property in any advertisement or listing sheet, including the number of units, number of rooms or other classification is not a representation concerning legal use or compliance with zoning by-laws, building code, sanitary code or other public or private restrictions by the broker. The BUYER understands that if this information is important to BUYER, it is the duty of the BUYER to seek advice from an attorney or written confirmation from the municipality. In addition, the BUYER acknowledges that there are no warranties or representations made by the SELLER or any broker on which BUYER relies in making this Offer, except those previously made in writing and the following:

none

[If none, state "none"; if any listed, indicate by whom the warranty or representation was made.]

21. **Notices.** All notices required or permitted to be made under this Agreement shall be in writing and delivered in hand, sent by certified mail, return receipt requested or sent by United States Postal Service overnight Express Mail or other overnight delivery service, addressed to the BUYER or SELLER or their authorized representative at the address set forth in this paragraph. Such notice shall be deemed to have been given upon delivery or, if sent by certified mail on the date of delivery set forth in the receipt or in the absence of a receipt three business days after deposited or, if sent by overnight mail or delivery, the next business day after deposit with the overnight mail or delivery service, whether or not a signature is required. Acceptance of any notice, whether by delivery or mail, shall be sufficient if accepted or signed by a person having express or implied authority to receive same. Notice shall also be deemed adequate if given in any other form permitted by law. [If there are multiple buyers, identify the mailing address of each buyer in paragraph 23.]

BUYER Brian S. Mohr
Theresa S Mohr

SELLER Richard W. Green, III
R. W. Green

Address: 104 Lakeview Avenue
Tyngsborough, MA

Address: 25 Old Westminster Road
Hubbarston, MA

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BUYER'S Initials BUYER'S Initials BUYER'S Initials

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SELLER'S Initials SELLER'S Initials SELLER'S Initials

22. Counterparts / Electronic Delivery / Construction Of Agreement. This Agreement may be executed in counterparts. All documents related to this transaction may be delivered electronically, including by encrypted email or facsimile, and shall have the same effect as delivery of an original. This Agreement shall be construed as a Massachusetts contract; is to take effect as a sealed instrument; sets forth the entire agreement between the parties; is binding upon and is intended to benefit the BUYER and SELLER and each of their respective heirs, devisees, executors, administrators, successors and assigns; and may be canceled, modified or amended only by a written agreement executed by both the SELLER and the BUYER. If two or more persons are named as BUYER their obligations are joint and several. If the SELLER or BUYER is a trust, corporation, limited liability company or entity whose representative executes this Agreement in a representative or fiduciary capacity, only the principal or the trust or estate represented shall be bound, and neither the trustee, officer, shareholder or beneficiary shall be personally liable for any obligation, express or implied. The captions and any notes are used only as a matter of convenience and are not to be considered a part of this Agreement and are not to be used in determining the intent of the parties. Any matter or practice which has not been addressed in this agreement and which is the subject of a Title Standard or Practice of the Real Estate Bar Association for Massachusetts, formerly known as the Massachusetts Conveyancers Association, at the time of performance shall be governed by the Standard of Practice of the Massachusetts Real Estate Bar for Massachusetts.

23. Additional Provisions. See Addendum A attached

UPON SIGNING, THIS DOCUMENT WILL BECOME A LEGALLY BINDING AGREEMENT.
 IF NOT UNDERSTOOD, SEEK ADVICE FROM AN ATTORNEY.

Brian S. Mohr 1-3-14
 BUYER Brian S. Mohr Date

Richard W. Green, III 1/11/14
 SELLER Richard W. Green, III Date

Theresa S. Mohr 1-3-14
 BUYER Theresa S. Mohr Date

Kathy Anne Healey 1/11/14
 SELLER, Kathy Anne Healey Date

BUYER Date

SELLER, or spouse Date

Escrow Agent. By signing below, the escrow agent agrees to perform in accordance with paragraph 4, but does not otherwise become a party to this agreement.

Michele R. Busler 1/3/2014
 ESCROW AGENT or representative Date
 MICHELE BUSLER
 FOR Squawicook Associates

BSM
 BUYER'S Initials BUYER'S Initials BUYER'S Initials

RWG KAH
 SELLER'S Initials SELLER'S Initials SELLER'S Initials

ADDENDUM A

Re: Purchase and Sale Agreement between Richard W. Green, III and Kathy Anne Healey (SELLER) and Brian S. Mohr and Theresa S. Mohr (BUYER) for property shown as Lot 2 on a plan of land recorded with the Middlesex South District Registry of Deeds as Plan No. 774 of 2004 and located on Barker Hill Road, Townsend, Massachusetts.

This Addendum A is attached to and incorporated into the above-referenced Purchase and Sale Agreement, and in the event of any conflict with the previous provisions of said agreement, then each and every provision contained in this addendum shall control.

24. **Time For Performance.** The SELLER shall deliver the deed and the BUYER shall pay the balance of the purchase price at 10:00 o'clock a.m. on the thirtieth (30th) day following the date SELLER delivers written notice to the BUYER that SELLER has obtained a release of the Town of Townsend's right of first refusal to purchase the Premises pursuant to a Classified Recreational Land Tax Lien recorded with the Middlesex South District Registry of Deeds in Book 43273, Page 409, at the office of the BUYER'S attorney, Thomas C. Gustafson, at 79A Massachusetts Avenue, Lunenburg, Massachusetts.

25. **Inspections/Survey.** The BUYER, at the BUYER'S expense, shall have forty-five (45) days from the date of this Agreement to evaluate the potential of dividing and using the Premises for not more than two (2) single-family residential building lots. As part of BUYER'S due diligence, BUYER agrees to retain Whitman & Bingham to access the Premises and determine if the Premises are suitable for development as two (2) single-family residential building lots. Said assessment shall include but not be limited to:

Septic Systems – To review existing soils reports/testing and/or conduct additional soils testing to determine if suitable soils are available on the Premises for two (2) four (4) bedroom single-family disposal systems in accordance with requirements of Title 5 and the Town of Townsend.

Wetlands – To delineate and locate the wetlands boundaries to determine if two (2) single-family homes can be developed on the Premises.

Division of Premises – To determine if the Premises can be divided into two (2) single-family house lots under an Approval Not Required Plan in accordance with applicable Townsend Zoning and Subdivision Regulations.

Common Driveway – To determine if a common driveway can be constructed to serve two (2) single-family house lots on the Premises in accordance with applicable Townsend Zoning and Subdivision Regulations.


BUYER'S
Initials


BUYER'S
Initials


SELLER'S
Initials


SELLER'S
Initials

If the results of the inspection are not satisfactory to BUYER, in BUYER'S sole discretion, the BUYER shall have the option of terminating this Agreement by giving written notice immediately to the SELLER or SELLER'S agent... (S) days from the date of this Agreement, whereupon all deposits shall be returned to the BUYER and neither party shall have any further obligations hereunder.

The BUYER and BUYER'S duly authorized agents shall have the right of access to the Premises prior to the time specified for delivery of SELLER'S deed for the purpose of inspecting the condition of the Premises, taking measurements, testing, delineating the wetlands boundaries, completing a survey plan of existing conditions including locating the wetlands boundaries or showing the Premises to mortgage lenders, architects, engineers, appraisers or others. Said right of access to the land shall be exercised at reasonable times and in a reasonable manner.

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1-9-14
JSM
RW
1/11/14
KAK

24. ~~Buyer of Classified Recreational Land and Wetlands~~ The SELLER, at the SELLER'S expense, shall use diligent efforts to obtain a release of the Town of Fitchburg's right of first refusal to purchase the Premises pursuant to a Classified Recreational Land and Wetlands recorded with the Middlesex South District Registry of Deeds in Book 43273, Page 404.

27. ~~Mortgage from BUYER to SELLER~~ BUYER shall pay Twenty Thousand and 00/100 Dollars (\$20,000.00) of the purchase price pursuant to a promissory note and first mortgage on the Premises which will state that said note together with said principal (9%) interest shall be paid to SELLER within six (6) months of the closing date. The note and mortgage shall be prepared by BUYER'S attorney and shall be signed at the closing, and the expenses of preparation and recording of the mortgage shall be paid by BUYER.

~~BUYER shall pay to SELLER's attorney...~~

This addendum is executed as a sealed instrument this 2nd day of January, 2014.

MM
BUYER, Brian S. Mohr

R.W. Green
SELLER, Michael W. Green, III

Theresa S. Mohr
BUYER, Theresa S. Mohr

Kathy Anne Healey
SELLER, Kathy Anne Healey

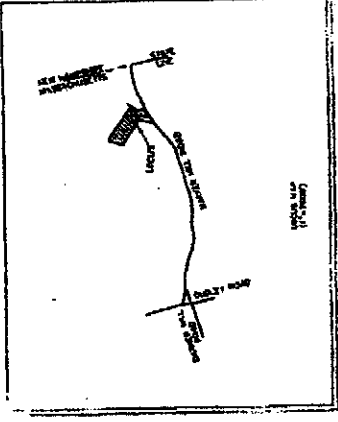
Clause 25 (Cont'd)

Buyer's behalf shall have full insurance coverage against loss and such persons or parties shall provide written evidence of such insurance coverage to Seller prior to entering the Premises. Upon completion of the aforesaid assessments/inspections, the Premises shall be returned as nearly as practical to their condition immediately prior to such assessments/inspections. Seller or a representative of Seller shall have the right to be present during any such assessment or investigation.

[Signature] 1/9/14

Thomas S. Meli 1-9-14

Sell *RAH*
of *RAH*

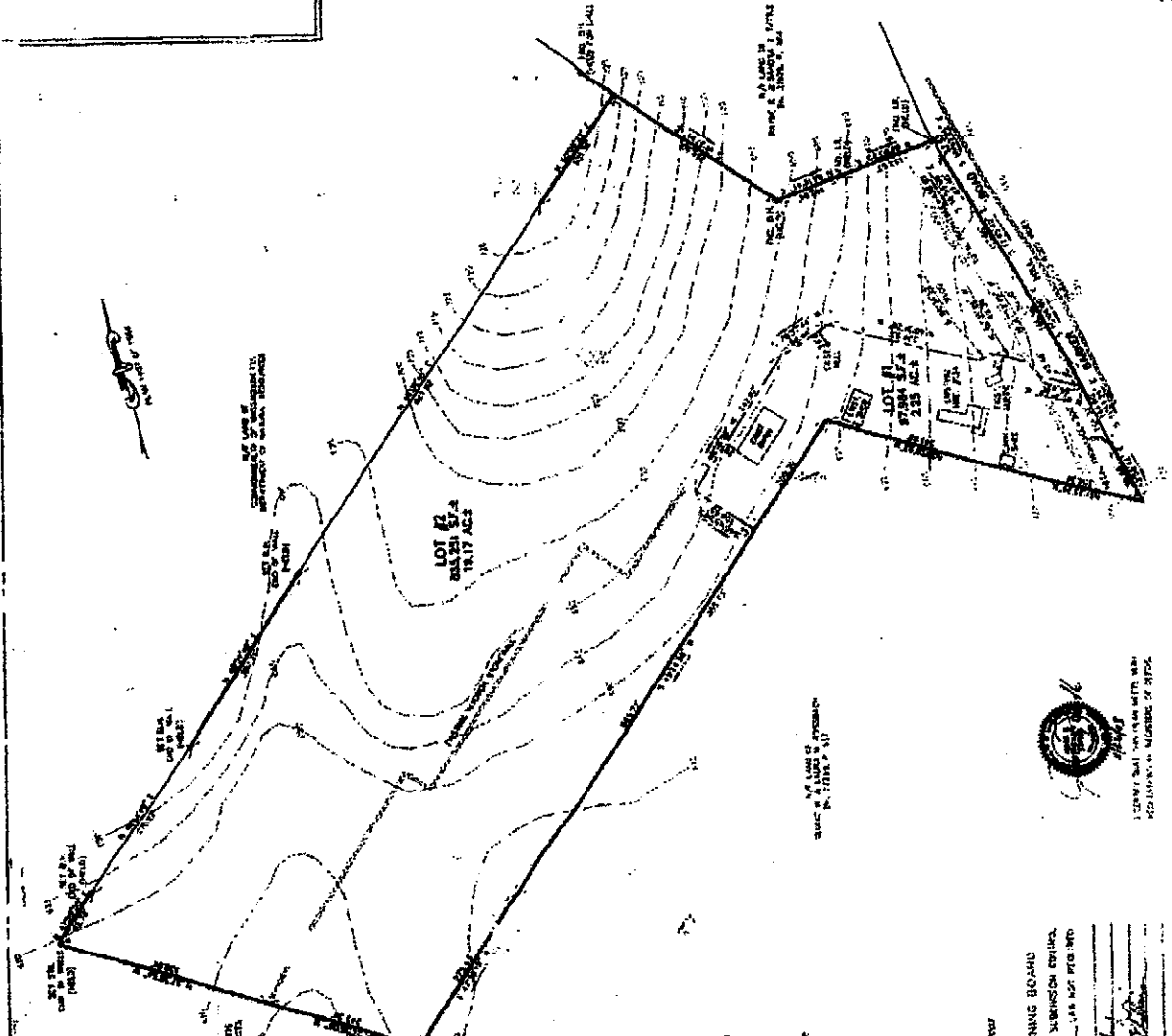


INSET MAP (1:10000)

LOT 12
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 LOT 14
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 LOT 97
 LOT 98
 LOT 99
 LOT 100

PLAN OF LAND
 IN TOWNSEND, MA.
 PREPARED FOR
RICHARD GREEN
 NOVEMBER 14, 2003

WHITMAN & BIRCHAM ASSOCIATES, LLC
 100 STATE STREET, SUITE 200
 BOSTON, MASSACHUSETTS 02109
 TEL: 617.552.1100
 FAX: 617.552.1101
 WWW.WHITMANBIRCHAM.COM



TOWN OF TOWNSEND, MASSACHUSETTS
 REGISTERED PLANNING BOARD

1. THIS PLAN IS A PLAN OF LAND AS REQUIRED BY THE MASSACHUSETTS ZONING ACT, CHAPTER 40A, SECTION 27B. THE PLAN IS SUBJECT TO THE ZONING BY-LAW OF THE TOWN OF TOWNSEND, MASSACHUSETTS, AND TO ANY ORDINANCES, REGULATIONS, AND DECISIONS OF THE TOWN BOARD OF TOWNSEND, MASSACHUSETTS, WHICH MAY BE APPLICABLE TO THIS PLAN. THE PLAN IS NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. THE PLANNING BOARD DOES NOT WARRANT THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. THE PLANNING BOARD DOES NOT WARRANT THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. THE PLANNING BOARD DOES NOT WARRANT THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.

TOWNSEND PLANNING BOARD
 APPROVED UNDER THE SIGNATURE OF THE
 BOARD MEMBER
 DATE: 11/14/03

Signature of David
 Chairman
 Signature of
 Member
 Signature of
 Member
 Signature of
 Member

32

RICHARD W. GREEN, III, KATHY ANNE HEALEY and MELISSA E. GREEN,

of 25 Old Westminster Road, Hubbardston, Massachusetts, 01452; 20817 Moreland Dr., Spring Hill, Florida 34610-2152, and 79 Highland Avenue, Winthrop, MA 02154 respectively,

in consideration of Forty Thousand (\$40,000.00) Dollars

grants to RICHARD W. GREEN, III and KATHY ANNE HEALEY, as tenants in common

of 25 Old Westminster Road, Hubbardston, Worcester County, Massachusetts and 20817 Moreland Dr., Spring Hill, Florida, respectively

with quitclaim covenants

A certain tract of land situated on the westerly side of Barker Hill Road in the Town of Townsend, in the County of Middlesex, Commonwealth of Massachusetts, containing 19.17 acres or 835,251 square feet, more or less, and more particularly shown as Lot # 2 on a plan entitled: "Plan of Land in Townsend, MA, Prepared for Richard Green, dated November 14, 2003, Scale: 1"=80", prepared by Whitman & Bingham Associates, LLC, Registered Professional Engineers & Land Surveyors, 510 Mechanic Street, Leominster, Massachusetts, 01453, 20 Pearson Boulevard, Gardner, Massachusetts, 01440" and recorded with the Middlesex South Registry of Deeds in Plan Book 02004, Plan 774

Being a portion of the premises conveyed to Richard W. Green, Jr., by deed of Richard W. Green and Eleanor K. Green dated February 4, 1954 and recorded with the Middlesex South District Registry of Deeds at Book 8216, Page 267.

For Grantors' title, see Estate of Anne E. Green, Middlesex Probate Court Docket No. 03P1015EP.

Executed as a sealed instrument this 23 day of July, 2006

Barker Hill Road, Townsend, MA 01469

2006 00148234
Bk: 47923 Pg: 235 Doc: DEED
Page: 1 of 2 08/02/2006 11:19 AM

Richard W. Green, III
RICHARD W. GREEN, III

MASSACHUSETTS EXCISE TAX
Southern Middlesex District FID # 001
Date: 08/02/2006 11:19 AM
Out# 078082 13479 Doc# 00148234
Fee: \$182.40 Chrg: \$40,000.00

Kathy Anne Healey
KATHY ANNE HEALEY

Melissa E. Green

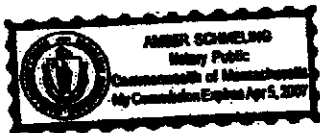
Melissa E. Green
MELISSA E. GREEN

RETURN TO: Berkin & Berkin
32 Main Street
Hubbardston, MA 01452

COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

On this 13 day of July, 2006, before me, the undersigned Notary Public, personally appeared RICHARD W. GREEN, III, proved to me through satisfactory evidence of identification which was MA DRIVERS LICENSE ^{SN} to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purposes.



Amber Schmeuling
Notary Public: AMBER SCHEMEULING
My Commission Expires: APRIL 5, 2007

STATE OF FLORIDA

Hernando, ss.

On this 23 day of July, 2006, before me, the undersigned Notary Public, personally appeared KATHY ANNE HEALEY, proved to me through satisfactory evidence of identification which was FLORIDA DRIVERS LICENSE, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purposes.



John J. Connelly
Commission #DD218896
Expires: Jan 02, 2007
Bonded Through
Atlantic Bonding Co., Inc.

John J. Connelly
Notary Public:
My Commission Expires: June 2, 2007

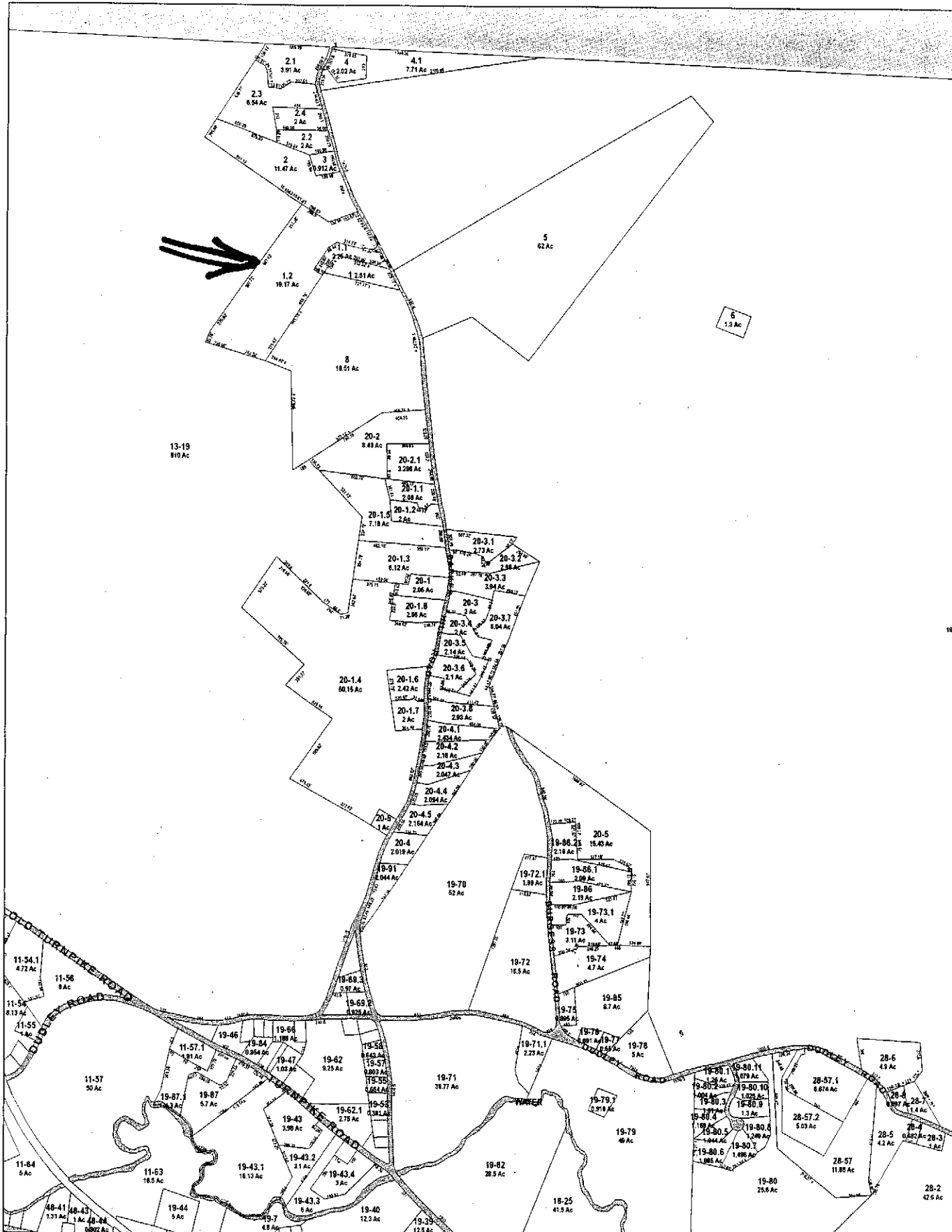
COMMONWEALTH OF MASSACHUSETTS

Suffolk, ss.

On this 24th day of April, 2006, before me, the undersigned Notary Public, personally appeared MELISSA E. GREEN, proved to me through satisfactory evidence of identification which was Mass Dr license, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purposes.

Deane M. Corbett
Notary Public:
My Commission Expires: May 15, 2009

Deane M. Corbett



DATA SOURCES: Town of Townsend – Assessor's Office

DISCLAIMER: The information depicted on this map is for planning purposes only. All data are representational and are not adequate for boundary definition, regulatory interpretation, or parcel-based analysis.

PART I ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)

TITLE IX TAXATION

CHAPTER 61B CLASSIFICATION AND TAXATION OF RECREATIONAL LAND

Section 9 Notice of intent to sell for or convert to other use; option of first refusal; assignment of option

Section 9. Land taxed under this chapter shall not be sold for, or converted to, residential, industrial or commercial use while so taxed or within 1 year after that time unless the city or town in which the land is located has been notified of the intent to sell for, or to convert to, that other use.

The discontinuance of forest certification shall not, in itself, for the purposes of this section, be considered a conversion. Specific use of land for a residence for the owner, the owner's spouse or a parent, grandparent, child, grandchild, or brother or sister of the owner, or surviving husband or wife of any deceased such relative, or for living quarters for any persons actively employed full-time in the use and care of such land for recreational purposes, shall not be a conversion for the purposes of this section, and a certificate of the board of assessors, recorded with the registry of deeds, shall conclusively establish that particular use.

Any notice of intent to sell for such other use shall be accompanied by a statement of intent to sell, a statement of proposed use of the land, the location and acreage of land as shown on a map drawn at the scale of the assessors map in the city or town in which the land is situated, and the name, address and telephone number of the landowner.

Any notice of intent to sell for other use shall be accompanied by a certified copy of an executed purchase and sale agreement specifying the purchase price and all terms and conditions of the proposed sale, which is limited to only the property classified under this chapter, and which shall be a bona fide offer as described below.

Any notice of intent to sell for other use shall also be accompanied by any additional agreements or a statement of any additional consideration for any contiguous land under the same ownership, and not classified under this chapter, but sold or to be sold contemporaneously with the proposed sale.

For the purposes of this chapter, a bona fide offer to purchase shall mean a good faith offer, not dependent upon potential changes to current zoning or conditions or contingencies relating to the potential for, or the potential extent of, subdivision of the property for residential use or the potential for, or the potential extent of development of the property for industrial or commercial use, made by a party unaffiliated with the landowner for a fixed consideration payable upon delivery of the deed.

Any notice of intent to convert to other use shall be accompanied by a statement of intent to convert, a statement of proposed use of such land, the location and acreage of land as shown on a map

drawn at the scale of the assessors map in the city or town in which the land is situated, the name, address and telephone number of the landowner and the landowner's attorney, if any.

The notice of intent to sell or convert shall be sent by the landowner by certified mail or hand delivered to the mayor and city council of a city, or board of selectmen of a town, and in the case of either a city or a town, to its board of assessors, to its planning board and conservation commission, if any, and to the state forester.

A notarized affidavit that the landowner has mailed or delivered a notice of intent to sell or convert shall be conclusive evidence that the landowner has mailed the notice in the manner and at the time specified. Each affidavit shall have attached to it a copy of the notice of intent to which it relates.

The notice of intent to sell or convert shall be considered to have been duly mailed if addressed to the mayor and city council or board of selectmen in care of the city or town clerk; to the planning board and conservation commission if addressed to them directly; to the state forester if addressed to the commissioner of the department of conservation and recreation and to the assessors if addressed to them directly.

If the notice of intent to sell or convert does not contain all of the material as described above, then the town or city, within 30 days after receipt, shall notify the landowner in writing that notice is insufficient and does not comply.

For a period of 120 days after the day following the latest date of deposit in the United States mail of any notice which complies with this section, the city or town shall have, in the case of intended sale, a first refusal option to meet a bona fide offer to purchase the land.

In the case of intended or determined conversion not involving sale, the municipality shall have an option to purchase the land at full and fair market value to be determined by an impartial appraisal performed by a certified appraiser hired at the expense of the municipality or its assignee, the original appraisal to be completed and delivered to the landowner within 30 days after the notice of conversion to the municipality. In the event that the landowner is dissatisfied with the original appraisal, the landowner may, at the landowner's expense contract for a second appraisal, to be completed within 60 days after the delivery of the notice to convert. If, after completion of the second appraisal, the parties cannot agree on a consideration, the parties will contract with a mutually acceptable appraiser for a third appraisal whose cost will be borne equally by both parties. The third appraisal shall be delivered to both parties within 90 days after the notice of conversion to the municipality and shall be the final determination of consideration. Upon agreement of a consideration, the city or town shall then have 120 days to exercise its option. During the appraisal process, the landowner may revoke the intent to convert at any time and with no recourse to either party.

The option may be exercised only after a public hearing followed by written notice signed by the mayor or board of selectmen, mailed to the landowner by certified mail at the address that is

specified in the notice of intent. Notice of the public hearing shall be given in accordance with section 23B of chapter 39.

The notice of exercise shall also be recorded at the registry of deeds and shall contain the name of the record owner of the land and description of the premises adequate for identification of them.

The notice to the landowner of the city or town's election to exercise its option shall be accompanied by a proposed purchase and sale contract or other agreement between the city or town and the landowner which, if executed, shall be fulfilled within a period of not more than 90 days after the date the contract or agreement, endorsed by the landowner, is returned by certified mail to the mayor or board of selectmen, or upon expiration of any extended period that the landowner has agreed to in writing, whichever is later.

At the public hearing or a further public hearing, the city or town may assign its option to a nonprofit conservation organization or to the commonwealth or any of its political subdivisions under the terms and conditions that the mayor or board of selectmen may consider appropriate. Notice of the public hearing shall be given in accordance with section 23B of chapter 39.

The assignment shall be for the purpose of maintaining no less than 70 per cent of the land in use as forest land as defined in section 1 of this chapter, as agricultural and horticultural land as defined in sections 1 and 2 of chapter 61A or as recreation land as defined in section 1 of chapter 61B, and in no case shall the assignee develop a greater proportion of the land than was proposed by the developer whose offer gave rise to the assignment. All land other than land that is to be developed shall then be bound by a permanent deed restriction that meets the requirements of chapter 184.

If the first refusal option has been assigned to a nonprofit conservation organization or to the commonwealth or any of its political subdivisions as provided in this section, the mayor or board of selectmen shall provide written notice of assignment to the landowner.

The notice of assignment shall state the name and address of the organization or agency of the commonwealth which will exercise the option in addition to the terms and conditions of the assignment. The notice of assignment shall be recorded with the registry of deeds.

Failure to record either the notice of exercise or the notice of assignment within the 120 day period shall be conclusive evidence that the city or town has not exercised its option.

If the option has been assigned to a nonprofit conservation organization or to the commonwealth or any of its political subdivisions, the option may be exercised by the assignee only by written notice to the landowner signed by the assignee, mailed to the landowner by certified mail at the address that is specified in the notice of intent.

The notice of exercise shall also be recorded with the registry of deeds and shall contain the name of the record owner of the land and description of the premises adequate for identification of them.

The notice of exercise to the landowner shall be accompanied by a proposed purchase and sale contract or other agreement between the assignee and landowner which, if executed, shall be fulfilled within a period of not more than 90 days, or upon expiration of any extended period that the landowner has agreed to in writing, from the date the contract or agreement, endorsed by the landowner, is returned by certified mail to the assignee.

During the 120 day period, the city or town or its assignees, shall have the right, at reasonable times and upon reasonable notice, to enter upon the land for the purpose of surveying and inspecting said land, including but not limited to soil testing for purposes of Title V and the taking of water samples.

The city or town or its assignee shall have all rights assigned to the buyer in the purchase and sales agreement contained in the notice of intent.

If the city or town elects not to exercise the option, and not to assign its right to exercise the option, the city or town shall send written notice of nonexercise signed by the mayor or board of selectmen to the landowner by certified mail at the address that is specified in the notice of intent. The notice of nonexercise shall contain the name of the owner of record of the land and description of the premises adequate for identification of them, and shall be recorded with the registry of deeds.

No sale or conversion of the land shall be consummated until the option period has expired or the notice of nonexercise has been recorded with the registry of deeds, and no sale of the land shall be consummated if the terms of the sale differ in any material way from the terms of the purchase and sale agreement which accompanied the bona fide offer to purchase as described in the notice of intent to sell except as provided herein.

This section shall not apply to a mortgage foreclosure sale, but the holder of a mortgage shall, at least 90 days before a foreclosure sale, send written notice of the time and place of the sale to the parties in the manner described in this section for notice of intent to sell or convert, and the giving of that notice may be established by an affidavit as described in this section.



March 12, 2014

Sue Lisio, Chair
Townsend Select Board
Memorial Hall, Upper Level
272 Main Street
Townsend, Massachusetts 01469

Dear Ms. Lisio:

In keeping with state regulations at 301 CMR 51.00, this letter is to provide formal notice to the Townsend Board of Selectmen regarding The Commonwealth of Massachusetts' interest in acquiring a 19+/- acre parcel of land located on Barker Hill Road in the Town of Townsend. The parcel is forested, undeveloped land classified under G. L. Chapter 61B. Any current use being made of the property is informal and transitory.

The land has been offered to the town in accordance with Section 9 of Chapter 61B. If the town assigns the right to acquire the property to The Commonwealth, DCR will proceed with the acquisition in accordance with the provisions of Section 9. If acquired by DCR, the land will be annexed to DCR's Townsend State Forest and dedicated to conservation and recreation purposes. A locus map showing the location of the subject property is enclosed as "Exhibit A."

The applicable regulations require a state agency to take certain steps prior to purchasing land. One is to provide this notification to the Select Board and certain other public officials at least 120 days prior to the acquisition. Another is, at least 60 days prior to the acquisition, to have a public announcement made in the affected municipality regarding the agency's proposed action. On these two matters, the Department seeks the Board's assistance.

To meet the time limits imposed in Section 9, the Department must act before the 120 day period expires. The Department therefore asks that the Select Board waive the 120 day waiting period, and a form indicating the Board's approval of that waiver is enclosed with this letter. To meet the public announcement requirement, the Department asks that the Board make an announcement of the Department's interest in acquiring the subject property for the reasons described above, and fill out the certificate of announcement form also enclosed with this letter. A self-addressed envelope is enclosed for your convenience in returning the forms to us.

COMMONWEALTH OF MASSACHUSETTS · EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

Department of Conservation and Recreation
251 Causeway Street, Suite 600
Boston MA 02114-2119
617-626-1250 617-626-1351 Fax
www.mass.gov/dcr



Deval L. Patrick
Governor

Richard K. Sullivan Jr., Secretary
Executive Office of Energy & Environmental Affairs

John P. Murray, Commissioner
Department of Conservation & Recreation

March 12, 2014
Page 2

Should you or other members of the Board have any questions regarding this matter, kindly contact Antonio Barletta, DCR's Director of Government Affairs, at 617-626-4991. For your information, a similar notice and request have been sent to the Montachusett Regional Planning Commission, Representative Shelia C. Harrington and Senator Jennifer L. Flanagan.

Thank you in advance for your assistance.

Very truly yours,



Dolores Boogdanian
Assistant General Counsel

Enclosures

CERTIFIED MAIL NO. 7010 3090 0001 5172 5340
RETURN RECEIPT REQUESTED

cc: Andrew J. Sheehan, Town Administrator ✓

DCR File #: P-000725

Exhibit A

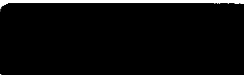


Scale: 1 to 24,000

Boundary Lines Approximate



Subject Property



DCR Townsend State Forest

dcr
Massachusetts



3.1

**TOWN OF TOWNSEND
ZONING BOARD OF APPEALS
272 MAIN STREET
TOWNSEND, MA 01469**

To: Planning Board
Board of Health
Conservation Commission
Board of Selectmen

REFERRAL NOTICE

Please Review the attached application and relay to the Zoning Board of Appeals any questions or concerns you may have. This referral is required under §145-65 of the Townsend Zoning Bylaw. Under MGL Ch. 40A, Sec. 11, comments should be provided within 35 days. Failure to make recommendations shall be deemed lack of opposition. Ch. 40A also requires you to notify the applicant of your comments.

APPLICANT: Kevin Smith on behalf of George & Hugh McGovern
LOCUS ADDRESS: West Meadow Road
PARCEL ID: Assessor's Map 4, Block 22, Lot 0

Date of Hearing: April 30, 2014 @ 7:00pm
Date of Referral: March 27, 2014

cc: Building Inspector
Police Chief
Fire Chief
Highway
Water Department
Assessors

Petition: *(from legal notice)*

The Townsend Zoning Board of Appeals will hold a public hearing on **Wednesday, April 30, 2014 at 7:00 p.m.** at Memorial Hall, 272 Main Street for a Special Permit under Zoning Bylaw Sections 145-46 and 145-65.

The applicant is requesting a special permit for Earth Removal of >7,000 cubic yards of material from various areas over a number of years while expanding and improving the agricultural fields on the 141 acre parcel.

COMMENTS: _____

NO COMMENT _____

SIGNED: _____ **DATE:** _____



Office of the
ZONING BOARD OF APPEALS
 272 Main Street
 Townsend, Massachusetts 01469
 Phone: (978)597-1700 x1723 Fax (978)597-1722

RECEIVED
 MAR 18 2014
 TOWN OF TOWNSEND
 TOWN CLERK

APPLICATION FORM

Application form as incorporated in Zoning Board of Appeals Rules and Regulations as adopted on May 26, 2010. Earlier revisions: 10/6/94, 10/5/95, 10/30/95; 4/10/97; 5/12/99, 3/1/01, 12/16/05, 6/13/07.

Name: KEVIN SMITH

Mailing Address: 1160 NORTH END RD TOWNSEND MA

Property Address: WEST MEADOW RD W. TOWNSEND MA

Applicant's phone: 978-597-0942 978-771-0499

Applicant is (circle one): Owner Agent Attorney Purchaser Tenant

Property owner's name and mailing address (if not applicant): BOB READY JR.
147 FOREST RD DUNSTABLE MA

Characteristics of Property:

Number of lots 1 Lot Area 141 Frontage 2180 Zoning District RA

(If more than one lot, please complete information for each lot individually)

Assessor's Office Map # 4 Block # 22 Lot # 0

Recorded at Middlesex Southern Registry of Deeds: Book: 60861 Page: 51

1. Is the parcel in the Aquifer Protection District? YES
2. Is the parcel within 300 feet of the Squannacook River? YES
3. Is the parcel in an Historic District?* NO
4. Are there any brooks, streams, swamps, bogs, lakes, ponds, or other wetlands on the lot or within 100 feet of the lot? YES
5. Will this request result in additional living space?
 If yes, do you have Board of Health approval for a septic system to serve this space? NO
 If you do not, please explain:

cont..

RECEIVED
 MAR 19 2014
 TOWNSEND ZONING BOARD
 OF APPEALS

If applying for a Variance, please answer the following questions:

Under state law (MGL Ch 40A, Section 10), the Board cannot issue a Variance unless the Board finds that the requirements in (c) through (f) below are met. The applicant is obligated to demonstrate these points to the Board. If you need advice on (c) through (f), you should consult an attorney. No Town official can advise you on your answers.

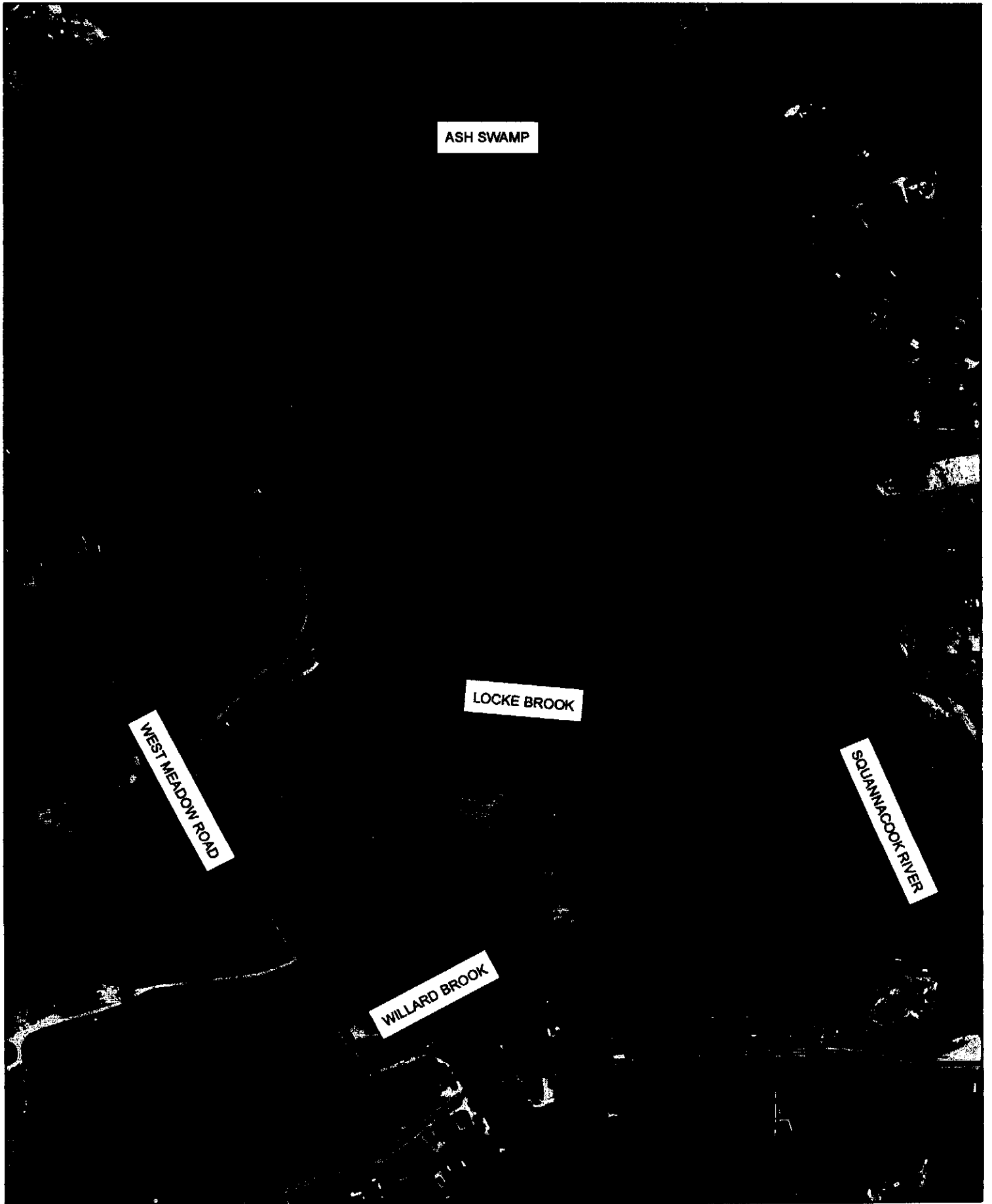
- (a) What type of variance are you requesting?*
- (b) What is the amount of the variance from the particular requirements of the Code of the Town of Townsend?*
- (c) What circumstances relating to the particular soil condition, shape, or topography of your land or structures cause you to need a variance?
- (d) What substantial hardship, financial or otherwise, owing to the particular circumstances in (c) above, would result if this application for a variance were denied?
- (e) The granting of this variance by the Zoning Board of Appeals would not be detrimental to the public good; and
- (f) The granting of this variance is not a substantial derogation from the particular bylaw or bylaws.

* The Building Department or the Zoning Board Administrator can assist you in filling out of this application for items (a) and (b).

ITEMS THAT MUST BE SUBMITTED WITH THE APPLICATION FORM:

1. Any correspondence from the Building Inspector concerning this request, including the written rejection letter which is being appealed pursuant to M.G.L. ch. 40A § 8 and the Zoning Bylaws, Code of the Town of Townsend § 145-64.
2. One-page summary of the proposal (for a Variance, see the above information).
3. A scaled plot plan that distinguishes existing structures from the proposed construction. Said plan must also show all setbacks (front, side, rear) and frontage measurements. All lot and structural dimensions, both existing and proposed, must be clearly delineated.
4. For an accessory apartment, include floor plans of the principal residence and the apartment, along with a report from the Board of Health in accordance with Section 145-36 D of the Zoning Bylaws, Code of the Town of Townsend.

MAP 4, BLOCK 22, LOT O WEST MEADOW ROAD



ASH SWAMP

WEST MEADOW ROAD

LOCKE BROOK

WILLARD BROOK

SQUANNAHOOK RIVER

3.2

Town of Townsend

APPLICATION FOR LICENSE
(GENERAL)

No. 1-11

20

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto

MIS METALS

Carl Cerullo

(Full name of person, firm or corporation making application)

STATE CLEARLY
PUPOSE FOR
WHICH LICENSE
IS REQUESTED

To obtain a JUNK COLLECTOR'S license to collect junk, old metals
and second hand articles.

GIVE LOCATION
BY STREET AND
NUMBER

At 60 Turnpike Road

in said City/Town of Townsend

in accordance with the rules and regulations made under authority of said Statues.

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



*Signature of Individual
or Corporate Name (Mandatory)



By: Corporate Officer
(Mandatory, if Applicable)

043337770

**Social Security # (Voluntary)
or Federal Identification Number

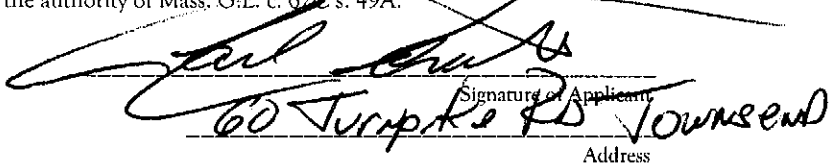
* This license will not be issued unless this certification clause is signed by the applicant.

** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c. 67D s. 49A.

Received 3/07 2014

Hour A.M. 1:00 P.M. _____

Approved  2014



Signature of Applicant

Address

License Granted _____ 2014

NUMBER

FEE

1-14

THE COMMONWEALTH OF MASSACHUSETTS

\$ 100 -

TOWN of TOWNSEND

JUNK COLLECTOR'S LICENSE

This is to Certify that a License is hereby granted to

CARL CEROLLO MJS METALS

at 60 TURNPIKE ROAD Street

TO COLLECT JUNK, OLD METALS AND SECOND HAND ARTICLES

in said TOWNSEND in accordance with the laws of the Commonwealth of Massachusetts relating thereto, the ordinances and by-laws of said TOWN and such rules and regulations provided for the supervision thereof.

This license shall continue in force until May 1st, 2015, unless sooner revoked and is subject to sections two hundred and two to two hundred and five, inclusive, of the General Laws, Chapter 140, as amended.

By order of the Licensing authorities this day of

19

Clerk

(OVER)

FORM 467 HOBBS & WARREN, INC.

Special conditions of license:
1.) Scrap metal and other outside storage material must be completely screened from view of any street or adjacent property.

EXTRACTS FROM GENERAL LAWS, CHAPTER 140, AS AMENDED

Section 55. Whoever acts as a collector of, dealer in or keeper of a shop for the purchase, sale or barter of junk, old metals or second hand articles without a license, or in any other place or manner than that designated in his license or after notice to him that his license has been revoked, or violates any such rule, regulation or restriction, shall forfeit twenty dollars. The purchase, sale or barter of books, prints, coins or postage stamps shall not be deemed to be the purchase, sale or barter of second hand articles within the meaning of this and the preceding section.

Section 56. A junk collector shall be deemed to be any person who by going from place to place collects by purchase or otherwise junk, old metals or second hand articles, whether or not by previous contract or arrangement.

Section 202. Licenses granted to keepers of intelligence offices, dealers in junk, old metals and second hand articles, junk collectors, pawn brokers and keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, skating rinks and picnic grounds shall, except as hereinafter provided, be signed by the clerk of the town where they are granted. Every such license shall, before being delivered to the licensee, be recorded by the town clerk in a book kept for that purpose. Such license shall set forth the name of the licensee, the nature of the business, and the building or place in such town in which it is to be carried on, and shall continue in force until May first following unless sooner revoked. The board or officer issuing such a license shall, except as provided in section seventy-seven, receive for the use of the town such amount, not less than dollars for each license, as the board or officer considers reasonable.*****

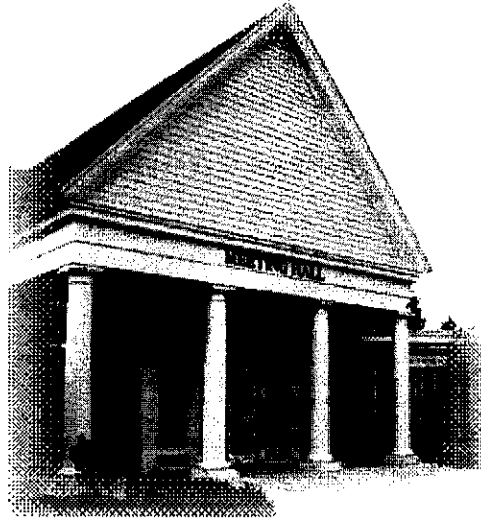
Section 203. Such licenses may be granted in April, to take effect on May first following.

Section 204. A license issued as aforesaid shall not protect the holder thereof in a building or place other than that designated in the license unless consent to removal is granted by the licensing board or officer.

Section 205. Upon the revocation of such a license, such clerk shall note the revocation upon the face of the record thereof, and shall give written notice to the licensee by delivering it to him in person or by leaving it at the place of business designated in the license.

2.) Hours of operation: 7AM-5:30PM Monday - Saturday
3.) Sign to conform with zoning bylaws.

Townsend Meeting Hall Policy



Townsend, Massachusetts

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TOWNSEND MEETING HALL POLICY

Nestled between the Townsend Public Library and the Townsend Senior Center, the Townsend Meeting Hall and Gallery at 14 Dudley Road was dedicated to the town of Townsend on October 31, 2009. A gift from the Sterilite Corporation and its employees, the Townsend Meeting Hall serves as an exhibition gallery, respite and resource for dining, public forums, learning and inspiration. The Townsend Meeting Hall and Gallery serves the community as a center for cultural and performing arts in a safe and welcoming environment.

The Townsend Meeting Hall was designed primarily to provide space for library and senior center programs. When it is available it may also provide space for Townsend government, non-profit or civic groups to meet, and provide space for groups from the larger community to offer programs and hold public meetings. This use is limited to programs or meetings held during regularly scheduled library or senior center hours of operation.

Library and Senior Center programs have priority in scheduling events for the Townsend Meeting Hall. Other groups or individuals may schedule use of the room on a first-come, first-served basis. A group or individual will not be pre-empted by the Library or Senior Center once a time/date has been confirmed.

The Town adheres to the promise to the benefactor to maintain the Townsend Meeting Hall and Gallery as a place of pleasure, pride and discovery as a lasting legacy to Townsend residents.

The Townsend Meeting Hall is made available as a public service, and by accepting reservations for this room the Town of Townsend in no way endorses the program or philosophy of the group or individuals using the facilities. Facilities will be made available on an equitable basis, regardless of the beliefs or affiliation of individuals or groups requesting their use.

Proceeds from monies collected for use of the Townsend Meeting Hall and Gallery will be used to offset building operating costs.

This policy is subject to review and amendment on an annual basis, or as deemed necessary by the Town. Final approval of all changes rests with the Board of Selectmen.

Regulations and Procedures

I. Conditions for Use

- A. When reserving the Townsend Meeting Hall, the renter should specify the number of individuals expected and cannot exceed the maximum capacity stated by law. The total room capacity is 225 conference style or 120 with tables. When the room is divided, Room A holds 150 conference style or 84 with tables; and Room B holds 75 conference style or 42 with tables. Chairs and tables are provided. The renter will be responsible for returning the room to its pre-event condition. Furniture from elsewhere in the building may not be used.
- B. All event and post-event cleanup must be completed within the time specified on the reservation form.
- C. Users serving food and beverages are responsible for providing food and beverages and for all clean up. If cleanup is not performed to the satisfaction of the, renters may be charged for the cost of professional cleaning.
- D. Smoking is prohibited in the Townsend Meeting Hall. No open flames are permitted in the Townsend Meeting Hall, per Fire Department regulations.
- E. Users are fully responsible for the actions of the participants, both active participants and the audience, in any program on the property. The Town of Townsend requires users to sign a release including indemnification language. Additionally, the Town reserves the right to require users wishing to use the Townsend Meeting Hall to provide proof of liability insurance.
- G. Bookings may be refused to individuals or organizations that have previously failed to comply with stated conditions for use. This includes (but is not limited to) failure to allow staff to follow normal closing procedures, excessive noise leading to complaints by other users, inappropriate use of facility property, or failure to clean up after a presentation.
- H. Only freestanding signs are permitted.
- I. Use of the Townsend Meeting Hall for the conduct of illegal activity is strictly forbidden and will result in immediate loss of privileges.
- J. People aged 20 and under may not reserve the Townsend Meeting Hall, and attendees aged 20 and under must be supervised by the user.
- K. Reservation of the Townsend Meeting Hall is not transferable.

- L. Users are prohibited from mounting anything on walls or other surfaces.
- M. The Town reserves the right to terminate a function at any time due to inappropriate activity or behavior.

III. Snow Days and Inclement Weather Guidelines

- A. The Townsend Meeting Hall will not be open on any day in which the Chairman of the Board of Selectmen or other authorized designee has declared a local state of emergency.

TOWNSEND MEETING HALL GALLERY FEE SCHEDULE

Category	Rent	Reception	Additional Information
Exhibitions Sponsored by the Gallery (i.e., Call-for-Entries)	\$0 - \$20 range/person Entry Fee	Sponsored by Gallery Committee	Fees are subject to Gallery Committee involvement and resources required.
Group Show	\$50 hall space \$20 corridor space	Sponsored by Gallery Committee	Group or club can rent one or both spaces, if available.
Individual Artist Show	\$50 hall space \$20 corridor space	Sponsored by Gallery Committee	Individual can rent one or both spaces, if available.

- All fees are subject to change and review by the Board of Selectmen.
- A refundable deposit will be required of Town and non-profit organizations in special circumstances.
- Resident or non-resident status of any organization is determined by the location of the organization, not by its individual members.
- Rent is paid in advance of event.
- Proceeds from monies collected for use of the Meeting Hall to offset building maintenance costs.

4/3/14

DRAFT

3.4

INTERMUNICIPAL AGREEMENT
BETWEEN
THE TOWN OF TOWNSEND
AND
THE TOWN OF ASHBY

Re: Shared Town Treasurer Services

This Intermunicipal Agreement (this "Agreement") is made and entered into as of this ___ day of _____, 2014, in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 4A as amended, by and between the **Town of Townsend** ("Townsend"), a Massachusetts municipal corporation acting by and through its Board of Selectmen, with an address of Memorial Hall, Upper Level, 272 Main Street, Townsend, Massachusetts 01469, and the **Town of Ashby** ("Ashby"), a Massachusetts municipal corporation acting by and through its Board of Selectmen, with an address of 895 Main Street, Ashby, MA 01431.

Recitals

WHEREAS, Ashby employs a Town Treasurer who performs the duties of a Town Treasurer in Massachusetts; and

WHEREAS, Townsend is in need of a Town Treasurer; and

WHEREAS, Townsend has requested of Ashby to share the services of the Town Treasurer; and

WHEREAS, Ashby is amenable to sharing the services of the Town Treasurer; and

WHEREAS, Ashby and Townsend are each duly authorized to enter into this Agreement by votes of the respective Boards of Selectmen, in accordance with G.L. c. 40, §4A.

NOW THEREFORE, in consideration of _____ paid by Townsend to Ashby and the promises and mutual benefits to be derived by the parties hereto and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

Agreements

1. Recitals. The recitals above are true and accurate and are incorporated herein by reference.
2. Employment. The Town Treasurer is and will remain an employee of the Town of Ashby. All compensation and benefits will be processed through Ashby's payroll and benefits systems.

3. Townsend's Rights. Townsend hereby agrees to make monthly payments to Ashby, which payment will compensate Ashby for the hours the Town Treasurer devotes to Townsend plus a pro rata share of the benefits the Town Treasurer is entitled to as a full time employee in Ashby. An itemized invoice for services will be issued by Ashby to Townsend by the 5th of each month. Townsend agrees to issue payment to Ashby not later than the last day of the invoiced month.

4. Term. This Agreement shall commence on _____, 2014 and terminate on _____, _____ (the "Term"), unless sooner terminated in accordance with the provisions of Section 6 below. The Parties may extend this agreement for additional terms up to three (3) years each, in the same manner as this Agreement was initially adopted.

5. Scheduling. Ashby and Townsend agree to work cooperatively to ensure the interests of each town are satisfied without detriment to the other. Townsend shall have the right to use the services of the Town Treasurer fifty-two and two-tenths (52.2) weeks per year. At the start of the term of this Agreement the Town Treasurer shall normally work in Ashby on _____ and shall normally work in Townsend on _____. The Towns agree to allow the above noted days and times to change subject to the needs of the Town Treasurer and the Towns, by mutual satisfaction.

6. Withdrawal/Termination. Ashby or Townsend may withdraw or terminate this Agreement at any time by a vote of its respective Board of Selectmen. Either Town may terminate this Agreement if the other has breached any material term hereof and the same has not been remedied within ninety (90) days after receipt of notice from the other Town specifying such breach. Upon any termination of this Agreement, neither party shall be entitled to a return of any funds expended pursuant to this Agreement.

7. Subject to Annual Appropriation. All financial obligations of the parties shall at all times be subject to annual municipal appropriation.

8. Assignment: No party shall assign, sublet or otherwise transfer its rights under this Agreement, in whole or in part, without the prior written consent of the other party.

9. Amendments: This Agreement shall not be modified or amended except by a written document executed by the Board of Selectmen for the Town of Ashby or the Board of Selectmen for the Town of Townsend.

10. Notices: Any and all notices, or other communications required or permitted under this Agreement, shall be in writing and delivered by hand or mailed postage prepaid, return receipt requested, by registered or certified mail or by other reputable delivery service, to the parties at the addresses set forth herein or furnished from time to time in writing hereafter by one party to the other party. Any such notice or correspondence shall be deemed given when so delivered by hand, if so mailed, when deposited with the U.S. Postal Service or, if sent by private overnight or other delivery service, when deposited with such delivery service.

11. Governing Law: This Agreement shall be governed by, construed and enforced in accordance with the laws of the Commonwealth of Massachusetts and all parties hereto submit to the jurisdiction of any of its appropriate courts for the adjudication of disputes arising out of this Agreement.

12. Severability: If any term or condition of this Agreement or any application thereof shall to any extent be held invalid, illegal or unenforceable by the court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Agreement shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.

13. Entire Agreement: This Agreement, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Agreement supersedes all prior agreements, negotiations and representations, either written or oral. Notwithstanding the foregoing, this Agreement shall be subject to the terms and provisions of the District Agreement.

[signature page follows]

IN WITNESS WHEREOF, the parties have caused this instrument to be signed by their individual representatives, whose signatures are hereto affixed.

TOWN OF ASHBY,
By its Board of Selectmen

TOWN OF TOWNSEND,
By its Board of Selectmen



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

3.6

Sue Lisio, *Chairman*
Andrew J. Sheehan,
Town Administrator

Robert Plamondon, *Vice-Chairman*

Colin McNabb, *Clerk*
Office (978) 597-1701
Fax (978) 597-1719

MEMORANDUM

TO: Board of Selectmen
Finance Committee
Residents and Taxpayers

FROM: Andrew J. Sheehan, Town Administrator

DATE: March 13, 2014

RE: **FY 2015 BUDGET NARRATIVE**

Consistent with the budget timeline the departments, boards, and committees have submitted their budget requests for the FY2015 budget which runs from July 1, 2014 to June 30, 2015. Since that time the Town Accountant, Kim Fales, and I have compiled those requests and have developed this first budget draft. As will be noted, there remain some unknowns on both the revenue and expenditure side. For this reason, the budget will change and evolve as we approach Town Meeting on May 6, 2014.

As I wrote in my budget message in December, the outlook for FY15 contains substantial uncertainty. Care must be taken to ensure we continue to live within our means while providing the necessary services. As has been noted in prior years, Town departments have largely been living with level funded budgets for several years. This is an unsustainable practice as costs continue to rise and departments, though level-funded, fall further behind due to normal inflationary pressures. Unfortunately, with few exceptions this will continue in FY15.

Budgeting requires that we make certain assumptions with respect to revenues and expenditures. This is an inexact science, but conservative and reasonable assumptions minimize surprises. Several of the assumptions that we must make can fluctuate from year to year. On the revenue side the most unpredictable is State aid to cities and towns (local aid). On the expense side the largest cost centers are regional school assessments and employee benefits, specifically health insurance and retirement.

In simplest terms, Townsend has a revenue problem. As will be detailed below, local aid is at FY2006 levels and is well below the peaks we saw prior to the Great Recession. We would have

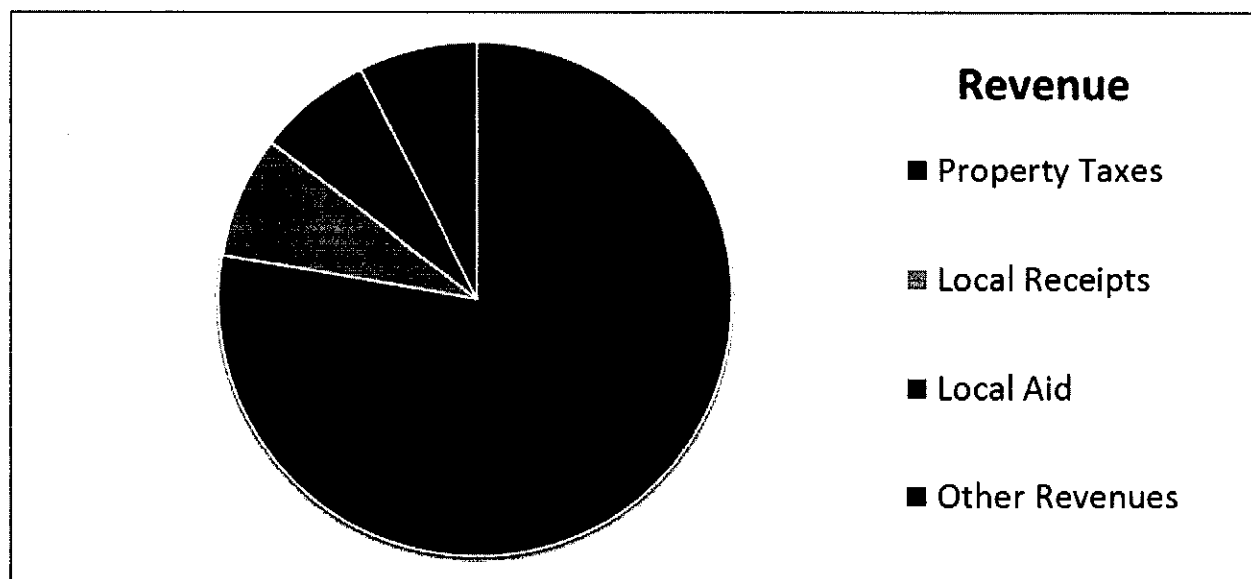
much greater flexibility in both the operating and capital budgets if we were receiving the local aid we received in FY08 or FY09. However, we must play the hand we are dealt and the draft budget I am putting forth does that.

Revenues

There are four revenue categories. The property tax levy is the largest portion of revenue. The levy consists of last year's levy, the allowed annual 2 ½% increase, and new growth. It also includes amounts approved by Proposition 2 ½ overrides and debt exclusions. The tax levy is proposed to increase by the statutory 2 ½ percent. The 2 ½% increase for FY15 is \$351,429. As will be shown below, this increase is more than taken up by the regional school assessments. In FY15 the levy limit will be \$14,977,307.

Local receipts, which include things such as license fees, permit fees, and excise taxes, are estimated at \$1,475,000. Local receipts trailed off during the recent economic downturn and are only now approaching pre-recession levels. We are continuing our conservative approach with local receipts in FY15.

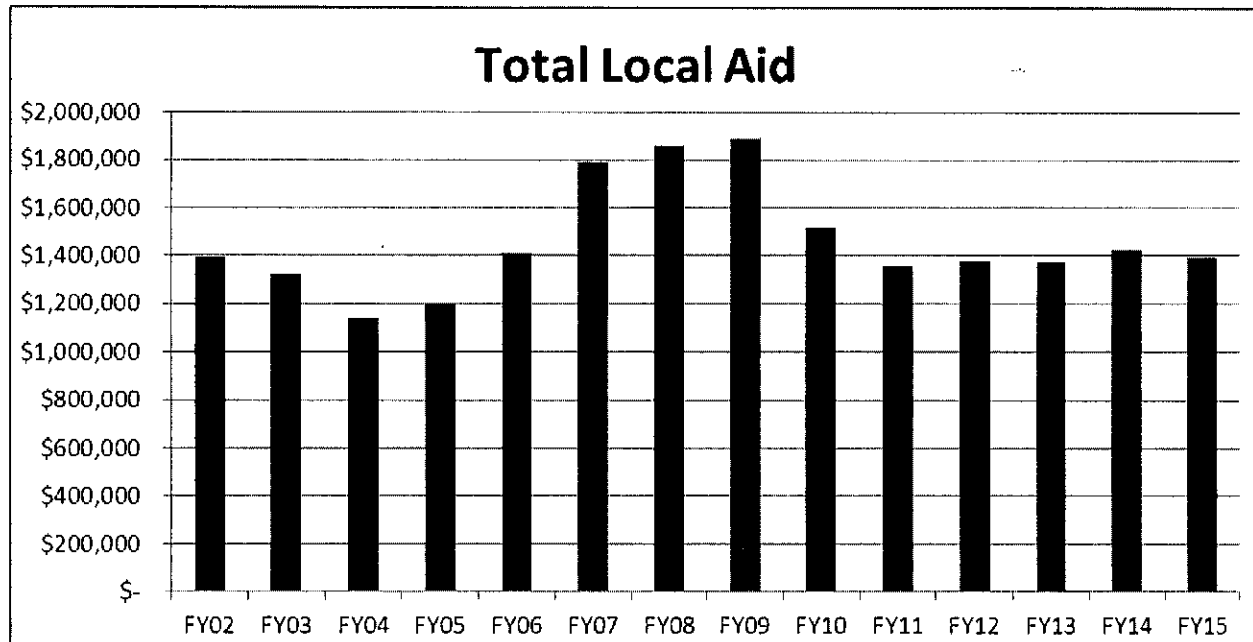
Another revenue category is other revenues. This category includes transfers from other departments (Ambulance, Water, cable franchise, etc.), overlay surplus, and transfers from stabilization or free cash to cover debt service. This category totals \$1,432,159.



Local aid from the State is the final revenue category. We are assuming local aid will be level funded at FY14 amounts. Our largest source of local aid is Unrestricted General Government Aid (UGGA). UGGA topped out at \$1,454,476 in FY08. In FY15 we are assuming UGGA at \$1,137,900. This is equal to what we received in FY14. Other local aid accounts, including State Owned Land, Quinn Bill, Public Libraries, Veterans' Benefits, and Elderly and Veterans Exemptions, remain uncertain. In FY14, these other accounts totaled \$285,671. In FY15 we are using the Governor's numbers, which are slightly lower than FY14. For the purposes of this budget draft, total local aid is estimated at \$1,395,947. However, comments from the State House lead us to remain hopeful that the Legislature will provide local aid higher than the Governor's

budget. If local aid changes to the positive prior to Town Meeting we may amend the budget and restore some items that are currently not included.

As I mentioned in the introduction, Townsend has a revenue problem more than a spending problem. The primary culprit is local aid. As shown in the table below, total local aid from the State peaked in FY09 at \$1,892,874. We project total local aid in FY15 to be just \$1,395,947, a drop of \$496,927. It is easy to imagine how much different our fiscal picture would be with an additional half-million dollars.



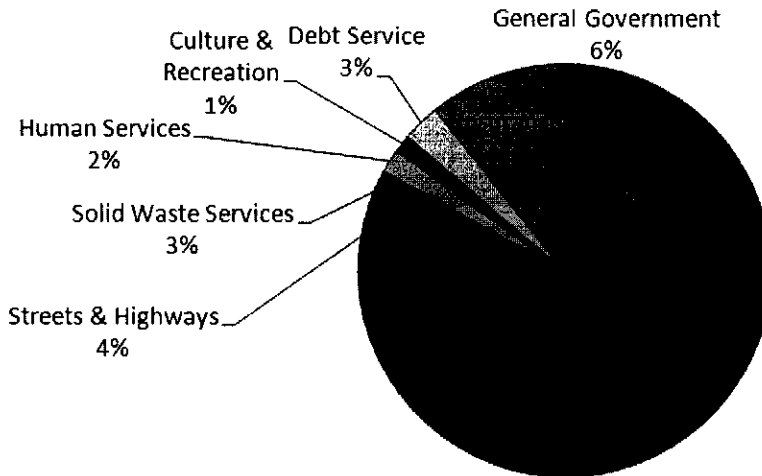
Expenditures

Expenditures are the other piece of the budget puzzle. The following are some expenditure highlights:

Education: Public education is our largest expenditure at 54% of the General Fund budget. The Nashoba Valley Technical High School (NVTHS) approved a budget that was 5% higher than FY14. Townsend's assessment is \$1,034,072, an increase of \$61,549 over FY14. The North Middlesex Regional School District (NMRSD) certified its budget with a 2% increase. This resulted in an assessment of \$8,989,357, an increase of \$406,235. As noted above, the school assessments more than exhaust our allowable 2 ½% increase under Proposition 2 ½. This makes funding non-school budgets challenging. We must remember that school budgets are heavily dependent on State mandates. Decisions made at the State level will almost certainly alter our position. As we remain hopeful for additional local aid we also remain hopeful that the Legislature will increase school aid and regional transportation aid which will help the overall budget.

Municipal Spending: Forty-six percent (46%) of the budget belongs to non-school or municipal functions. The largest of these is public safety at 16%, insurance at 11%, and general government at 6%. The remaining 13% of expenditures is shared among streets and highways, solid waste, human services, culture and recreation, and debt.

Expenditures by Functional Area



County Retirement Assessment: Last year saw a 36% increase in our Middlesex County Retirement assessment. This was necessary for the system to fully fund its obligations by 2040 and bring average annual growth assumptions in line with market performance for the years prior to FY14. Our FY15 assessment is \$673,724, a 4.4% increase. Recent years have seen strong performance in equity markets and we hope this will bode well for our assessments in future years.

Health Insurance: Employee health insurance is another significant cost center. At this time we are budgeting a 7% increase over FY14. We continue to work with our insurance pool, the Massachusetts Interlocal Insurance Association (MIIA), and our benefits advisors, Cook & Co., to find savings in our employee health insurance budget. We are hopeful we will identify further cost savings in health insurance.

Curbside Trash Collection: The Town's curbside trash collection program is a large cost center and one over which we have some control. Due to restrictions on the number of bags or barrels residents can put out for collection we have seen reductions in tonnage. In FY15 each household will be able to place two 35 gallon bags or barrels out for pick up, down from three in FY14. This is expected to result in further tonnage reductions, saving us tipping changes.

Personnel Costs: Personnel costs are a large piece of our budget. I am not proposing any reductions to current employees for FY15. There may be opportunities to reduce costs as positions become vacant and we will continue to explore options while maintaining services. The Board of Selectmen made a commitment to employees with the compensation and classification plan. Increases of 2 ½% for non-union personnel are factored in. Most collective bargaining units are scheduled for 2% increases.

Other Post-Employment Benefits: Funding of other post-employment benefits (OPEB) is a huge nationwide problem. Cities and towns are scrambling to fund their OPEB liabilities. Among area communities the lowest OPEB liability is \$5.5M and the largest is \$168M. As noted previously, Townsend does not provide retiree health insurance and therefore does not have an OPEB

liability that needs to be funded. We are fortunate to be in this position. However, we are carefully watching the Legislature as a bill currently under consideration could dramatically alter this landscape.

The current general fund budget is projected to be \$18,495,248, 4.6% above FY14. As noted above, this number is certain to change as we are still early in the budget cycle. As the remaining revenue and expenditure numbers become clearer the budget will evolve and be finalized for the May 6, 2014 Annual Town Meeting.

GENERAL FUND ANNUAL EXPENDITURES BY DEPARTMENT

3/13/2014
FY 2015

ACCOUNT NUMBER ACCOUNT NAME FY 2011 EXPENDED FY 2012 EXPENDED FY 2013 EXPENDED FY 2014 APPROPRIATED DEPT. REQUEST TOWN ADMIN. RECOMMENDED

* Department 119 CHARTER COMMISSION
01-119-5400-000 PROF & TECH-LEGAL/CONSULT REVIEW - 90.81 - - - -
* Total Department 119 * CHARTER COMMISSION 119 - 90.81 - - - -

* Department 122 SELECTMEN
01-122-5100-000 SALARY & WAGES - TOWN ADMINISTRAT. 81,484.13 80,000.14 80,000.00 95,000.00 97,850.00 97,850.00
01-122-5112-000 SALARY & WAGES - SUPPORT STAFF 30,182.71 25,481.44 19,201.00 22,826.00 30,797.00 30,797.00
01-122-5190-000 OTHER - STIPENDS LONGEVITY 300.00 600.00 - - - - -
01-122-5191-000 OTHER - STIPENDS - - - - - - -
01-122-5192-000 OTHER - WAGES (TIA VAC BUY BACK) - 3,065.14 3,065.14 4,640.00 4,779.00 4,779.00
01-122-5300-000 PROF SERVICES 580.00 68.02 2,248.79 1,300.00 1,300.00 1,300.00
01-122-5340-000 COMMUNICATIONS 52.40 20.15 2.46 150.00 150.00 150.00
01-122-5420-000 OFFICE SUPPLIES 917.54 1,721.85 1,762.66 1,150.00 1,150.00 1,150.00
01-122-5580-000 OTHER SUPPLIES - - 90.06 300.00 300.00 300.00
01-122-5710-000 TRAVEL/MILEAGE-IN STATE 179.62 27.32 241.01 200.00 200.00 200.00
01-122-5730-000 DUES & MEMBERSHIPS 2,540.50 2,019.00 4,819.83 5,000.00 5,000.00 5,000.00
01-122-5780-000 OTHER CHARGES 3,205.50 3,876.81 200.00 3,100.00 3,100.00 3,100.00
* Total Department 122 * SELECTMEN 122 119,422.40 116,879.87 111,630.95 133,666.00 144,626.00 144,626.00

01-131-5###-000 FIN COM EXPENSES - - 173.00 500.00 500.00 500.00
01-132-5000-000 FIN COM RESERVE - - - 29,500.00 29,500.00 29,500.00

* Department 135 ACCOUNTING
01-135-5100-000 SALARY & WAGES - TOWN ACCOUNTANT 31,236.00 31,420.25 32,396.00 50,003.00 51,334.00 51,334.00
01-135-5112-000 SALARY & WAGES-SUPPORT STAFF 3,011.33 3,373.27 4,585.19 4,327.00 4,330.00 4,330.00
01-135-5190-000 ADDITIONAL GROSS - LONGEVITY - - - 300.00 600.00 600.00
01-135-5191-000 OTHER - CERTIFICATION - - - - - -
01-135-5245-000 REPAIR & MAINT EQUIPMENT 1,950.00 1,950.00 1,950.00 500.00 500.00 500.00
01-135-5300-000 PROF & TECH SERVICES 389.64 548.65 380.00 250.00 750.00 750.00
01-135-5420-000 OFFICE SUPPLIES 166.42 133.00 196.33 196.33 196.33 196.33
01-135-5710-000 TRAVEL/MILEAGE IN-STATE 333.30 347.07 590.87 337.00 350.00 350.00
01-135-5730-000 DUES & MEMBERSHIPS 255.00 386.00 270.00 300.00 300.00 300.00
01-135-5900-000 AUDIT OF BOOKS 3,250.00 - - 15,000.00 15,000.00 15,000.00
* Total Department 135 * ACCOUNTING 135 40,591.69 38,158.24 40,368.19 71,017.00 73,164.00 73,164.00

* Department 141 ASSESSING DEPARTMENT
01-141-5100-000 SALARY & WAGES-PRINCIPAL ASSESSOF 45,902.00 46,315.40 47,904.00 49,102.00 50,426.00 50,426.00
01-141-5110-000 SALARY & WAGES - OPER STAFF 5,088.23 7,285.45 7,293.75 8,000.00 8,240.00 8,240.00
01-141-5112-000 SALARY & WAGES-SUPPORT STAFF 19,169.40 20,714.10 22,472.70 23,138.00 23,738.00 23,738.00
01-141-5130-000 ADDITIONAL GROSS - LONGEVITY 300.00 600.00 600.00 600.00 600.00 600.00
01-141-5190-000 OTHER - STIPENDS - - - 3.00 3.00 3.00
01-141-5245-000 REPAIR & MAINT EQUIPMENT 8,250.00 8,450.00 8,700.00 9,050.00 11,625.00 11,625.00
01-141-5300-000 PROF SERVICES 50.00 3,039.90 3,042.40 3,500.00 3,500.00 3,500.00
01-141-5420-000 OFFICE SUPPLIES 1,042.58 829.86 841.76 800.00 800.00 800.00
01-141-5710-000 TRAVEL/MILEAGE-IN STATE 324.93 291.16 161.86 500.00 500.00 500.00
01-141-5730-000 DUES & MEMBERSHIPS 245.00 185.00 185.00 275.00 275.00 275.00
* Total Department 141 * ASSESSING DEPARTMENT 141 80,353.14 87,710.87 91,201.47 94,968.00 99,707.00 99,707.00

GENERAL FUND ANNUAL EXPENDITURES BY DEPARTMENT

3/13/2014
FY 2015
TOWN ADMIN.

ACCOUNT NUMBER	ACCOUNT NAME	FY 2011 EXPENDED	FY 2012 EXPENDED	FY 2013 EXPENDED	FY 2014 APPROPRIATED	FY 2015 DEPT. REQUEST
* Department 142						
ASSESSORS SPECIAL ARTICLES						
01-142-5902-000	ASSESSORS DATA VERIFICATION	-	-	-	-	-
* Total Department 142						
* Department 145						
TREASURY						
01-145-5100-000	SALARY & WAGES-TREASURER	9,909.00	11,313.00	12,717.00	23,035.00	27,583.00
01-145-5112-000	SALARY & WAGES-SUPPORT STAFF	6,191.50	6,685.48	7,890.25	8,091.00	8,294.00
01-145-5191-000	OTHER - CERTIFICATION	-	-	-	-	-
01-145-5300-000	PROF SERVICES	1,045.00	1,332.95	1,500.00	1,500.00	15,000.00
01-145-5380-000	OTHER SERVICES	8,077.55	8,072.50	9,915.55	4,000.00	10,000.00
01-145-5420-000	OFFICE SUPPLIES	19.96	222.93	196.14	864.00	800.00
01-145-5710-000	TRAVEL/MILEAGE - IN STATE	3.00	-	106.58	225.00	150.00
01-145-5730-000	DUES & MEMBERSHIPS	30.00	30.00	90.00	350.00	350.00
01-145-5780-000	OTHER CHARGES - BANK FEES	1.22	26.34	-	-	-
* Total Department 145						
* Department 146						
COLLECTION DEPARTMENT						
01-146-5100-000	SALARY & WAGES-TAX COLLECTOR	49,575.00	50,744.00	53,519.00	54,857.00	27,583.00
01-146-5110-000	SALARY & WAGES - OPER STAFF	28,543.70	29,839.08	33,701.51	34,712.00	35,580.00
01-146-5112-000	SALARY & WAGES-SUPPORT STAFF	-	-	-	1,937.00	1,937.00
01-146-5130-000	ADDITIONAL GROSS - LONGEVITY	1,200.00	900.00	900.00	900.00	-
01-146-5131-000	ADDITIONAL GROSS - OVERTIME	-	73.88	-	-	-
01-146-5191-000	OTHER - CERTIFICATION	-	-	-	-	-
01-146-5245-000	REPAIR & MAINT EQUIPMENT	7,503.89	7,617.96	12,275.00	-	1,000.00
01-146-5270-000	EQUIPMENT RENTAL	1,052.42	982.44	1,229.40	80.00	1,200.00
01-146-5300-000	PROF & TECH SVS TAX TITLE	8,395.30	5,759.44	3,923.16	13,500.00	-
01-146-5340-000	COMMUNICATION	14,747.53	18,150.10	16,571.59	10,250.00	17,000.00
01-146-5420-000	OFFICE SUPPLIES	1,553.84	2,013.85	1,304.94	774.00	2,000.00
01-146-5730-000	DUES & MEMBERSHIPS	100.00	60.00	-	-	-
* Total Department 146						
* Department 151						
TOWN COUNSEL						
01-151-5300-000	PROF & TECH - GENERAL LEGAL SVS	14,082.64	17,119.78	17,917.47	38,500.00	38,500.00
01-151-5301-000	PROF & TECH - LABOR & LITIGATION	11,539.64	13,568.55	19,196.29	0	0
* Total Department 151						
* Department 155						
MANAGEMENT INFO SYSTEMS						
01-155-5110-000	SALARY & WAGES - GIS ADMINISTRATOR	-	-	-	-	-
01-155-5245-000	REPAIR & MAINT EQUIPMENT	173.94	-	133.12	-	-
01-155-5300-000	PROFESSIONAL SERVICES	40,000.00	42,000.00	44,088.00	44,000.00	46,000.00
01-155-5340-000	COMMUNICATION	-	-	218.47	0	1200
01-155-5380-000	OTHER PURCHASED SERVICES	-	6,786.50	3,500.00	11800	13,000.00
01-155-5420-000	OFFICE SUPPLIES	-	-	-	-	-
01-155-5600-000	PRIOR YEAR ENCUMBRANCE	-	-	-	-	-
01-155-5670-000	REPLACEMENT EQUIPMENT	3,526.76	4,325.85	959.96	6,000.00	8,000.00
* Total Department 155						
* Management Info Systems 155						
MANAGEMENT INFO SYSTEMS 155						
01-155-5670-000	REPLACEMENT EQUIPMENT	43,700.70	53,112.35	48,899.55	61,800.00	68,200.00

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* Department 160	TOWN CLERK						
01-160-5100-000	SALARY & WAGES-TOWN CLERK	53,851.00	55,601.00	57,351.00	58,785.00	60,256.00	58,785.00
01-160-5110-000	SALARY & WAGES - OPER STAFF	29,029.24	30,067.54	33,735.09	34,712.00	35,607.00	35,607.00
01-160-5112-000	SALARY & WAGES-SUPPORT STAFF	-	-	-	-	-	-
01-160-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	1,020.27	900.00	900.00	1,200.00	1,200.00
01-160-5131-000	ADDITIONAL GROSS - OVERTIME	-	16.60	-	-	-	-
01-160-5191-000	OTHER - CERTIFICATION	-	-	-	-	-	-
01-160-5245-000	REPAIR & MAINT EQUIPMENT	-	-	-	250.00	1,600.00	1,600.00
01-160-5300-000	PROF SERVICES	5,408.00	4,993.30	4,022.09	6,000.00	6,000.00	6,000.00
01-160-5340-000	COMMUNICATION	-	-	15.61	-	-	-
01-160-5420-000	OFFICE SUPPLIES	526.22	506.41	460.65	650.00	650.00	650.00
01-160-5710-000	TRAVEL/MILEAGE-IN STATE	520.81	435.16	419.09	450.00	450.00	450.00
01-160-5730-000	DUES & MEMBERSHIPS	340.00	410.00	485.00	550.00	550.00	550.00
* Total Department 160	* TOWN CLERK 160	90,575.27	93,050.28	97,388.53	102,297.00	106,313.00	104,842.00
* Department 162	ELECTIONS & REGISTRATIONS						
01-162-5110-000	SALARY & WAGES - OPER STAFF	823.36	583.76	7,835.55	4,000.00	12,000.00	12,000.00
01-162-5130-000	ADDITIONAL GROSS - OVERTIME	600.00	600.00	309.25	1,200.00	1,200.00	1,200.00
01-162-5245-000	REPAIR & MAINT EQUIPMENT	10,758.50	8,285.00	13,033.74	2,100.00	6,000.00	6,000.00
01-162-5300-000	PROF SERVICES	3,285.16	4,295.81	7,820.27	3,550.00	3,550.00	3,550.00
01-162-5680-000	OTHER SUPPLIES	62.16	20.47	145.90	70.00	125.00	125.00
01-162-5710-000	TRAVEL/MILEAGE IN-STATE	15,528.18	13,785.04	29,744.71	10,920.00	22,875.00	22,875.00
* Total Department 162	* ELECTIONS & REGISTRATIONS 162	2,108.00	2,108.00	2,043.00	2,208.00	2,263.00	2,208.00
01-163-5190-000	OTHER - STIPENDS - REGISTRARS						
* Department 164	STREET LISTINGS						
01-164-5300-000	PROFESSIONAL SERVICES	2,885.30	3,056.81	2,806.60	2,750.00	2,850.00	2,850.00
* Total Department 164	* STREET LISTINGS 164	2,885.30	3,056.81	2,806.60	2,750.00	2,850.00	2,850.00
* Department 171	CONSERVATION COMMISSION						
01-171-5100-000	SALARY & WAGES-CONSERV. AGENT	33,814.53	34,694.19	37,926.90	37,088.00	38,075.00	38,075.00
01-171-5112-000	SALARY & WAGES-SUPPORT STAFF	2,781.91	2,491.58	-	600.00	600.00	600.00
01-171-5190-000	STIPEND - LONGEVITY	300.00	600.00	600.00	600.00	600.00	600.00
01-171-5300-000	PROF SERVICES	62.90	-	166.27	554.00	500.00	500.00
01-171-5710-000	TRAVEL/MILEAGE IN-STATE	156.86	-	97.82	400.00	450.00	450.00
01-171-5730-000	DUES & MEMBERSHIPS	368.00	374.00	391.00	-	-	-
01-171-5780-000	OTHER CHARGES	346.19	27.63	298.91	-	-	-
* Total Department 171	* CONSERVATION COMMISSION 171	37,830.39	38,187.40	39,480.90	38,642.00	39,625.00	39,625.00
01-172-5900-000	TRANSFER TO CONSERV LAND TRUST	27,500.00	-	20,000.00	-	-	-
01-174-5730-000	DUES & MEMBERSHIPS - MRPC	2,659.95	2,726.45	2,629.71	2,700.00	2,763.00	2,763.00
* Department 175	COMMUNITY PLANNING						
01-175-5112-000	SALARY & WAGES-SUPPORT STAFF	18,189.00	18,871.09	20,891.81	21,624.00	22,185.00	22,185.00
01-175-5190-000	STIPENDS - LONGEVITY	300.00	300.00	600.00	600.00	600.00	600.00
01-175-5300-000	PROF SERVICES	-	-	35.00	100.00	100.00	100.00
01-175-5340-000	COMMUNICATION	-	-	-	200.00	200.00	200.00
01-175-5710-000	TRAVEL/MILEAGE-IN STATE	19.63	66.03	42.78	50.00	100.00	100.00
01-175-5730-000	DUES & MEMBERSHIPS	-	-	-	150.00	100.00	100.00
* Total Department 175	* COMMUNITY PLANNING 175	18,508.63	19,237.12	21,569.59	22,724.00	23,285.00	23,285.00

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* Department 176	BOARD OF APPEALS						
01-176-5110-000	SALARY & WAGES - OPER STAFF	3,367.49	4,293.52	4,568.02	6,055.00	6,212.00	6,212.00
01-176-5300-000	PROFESSIONAL SERVICES - LEGAL FEES						
* Total Department 176	* BOARD OF APPEALS 176	3,367.49	4,293.52	4,568.02	6,055.00	6,212.00	6,212.00
* Department 179	LAND USE						
01-179-5100-000	SALARY & WAGES-LAND USE ADMIN.	21,318.96	21,862.55	22,581.90	24,373.00	25,021.00	25,021.00
01-179-5190-000	STIPENDS - LONGEVITY					300.00	300.00
01-179-5300-000	PROF & TECH SERVICES	1,262.10	2,324.80	1,325.23	2,500.00	2,500.00	2,500.00
01-179-5420-000	OFFICE SUPPLIES	2,244.03	1,735.63	633.84	600.00	600.00	600.00
01-179-5580-000	OTHER SUPPLIES			56.24			
01-179-5710-000	TRAVEL/MILEAGE-IN STATE		142.59	13.00	100.00	100.00	100.00
01-179-5730-000	DUES & MEMBERSHIPS				100.00	100.00	100.00
01-179-5780-000	OTHER CHARGES			180.00			
* Total Department 179	* LAND USE 179	24,825.09	26,065.57	24,790.21	27,673.00	28,621.00	28,621.00
01-183-5400-000	HOUSING AUTHORITY						
* Department 191	FACILITIES MAINTENANCE						
01-191-5100-000	SALARY & WAGES - DEPT HEAD FAC MAIL	25,822.24	28,790.03	36,362.70	37,089.00	38,202.00	38,202.00
01-191-5110-000	SALARY & WAGES - OPERATING STAFF						
01-191-5120-000	SALARY & WAGES - TEMP HELP	3,659.22	5,778.50	4,936.80	5,638.00	5,638.00	5,638.00
01-191-5130-000	ADDITIONAL GROSS - OVERTIME	72.99	260.82	29.70	300.00	300.00	300.00
01-191-5190-000	STIPENDS - LONGEVITY	300.00	300.00	300.00	300.00	300.00	300.00
01-191-5210-000	ENERGY	65,481.21	68,676.23	67,176.46	75,000.00	90,000.00	90,000.00
01-191-5240-000	REPAIR & MAINTAIN - BUILDING	28,575.12	38,197.02	34,322.27	25,000.00	30,000.00	30,000.00
01-191-5245-000	REPAIR & MAINTAIN - EQUIPMENT	4,033.58	2,568.75	3,606.22	4,000.00	4,000.00	4,000.00
01-191-5270-000	LEASES & RENTALS	220.00					
01-191-5300-000	PROFESSIONAL SERVICES	34,722.97	34,255.59	32,902.25	40,000.00	40,025.00	40,025.00
01-191-5320-000	WATER	5,253.50	4,259.00	2,972.00	3,700.00	3,700.00	3,700.00
01-191-5340-000	COMMUNICATIONS	364.93	1,471.85	1,414.06	1,000.00	1,500.00	1,500.00
01-191-5430-000	BUILDING SUPPLIES	8,779.06	8,765.93	3,514.50	1,850.00	5,000.00	5,000.00
01-191-5460-000	GROUNDKEEPING SUPPLIES		854.12	1,184.30		1,000.00	1,000.00
01-191-5580-000	OTHER SUPPLIES			2,169.63			
01-191-5710-000	TRAVEL - IN STATE MILEAGE	262.62	722.58	636.93	1,200.00	1,200.00	1,200.00
* Total Department 191	* FACILITIES MAINTENANCE 191	177,547.44	194,900.42	191,529.82	194,777.00	220,565.00	220,565.00
* Department 192	MEMORIAL HALL						
01-192-5245-000	REPAIRS & MAINTENANCE EQUIPMENT	2,588.05	3,131.65	4,129.24	2,500.00	5,000.00	5,000.00
01-192-5300-000	PROF SERVICE		125.00	500.00	200.00	200.00	200.00
01-192-5320-000	WATER						
01-192-5340-000	COMMUNICATION	5,249.92	4,776.48	5,075.67	5,800.00	5,800.00	5,800.00
01-192-5420-000	OFFICE SUPPLIES	3,075.10	3,380.98	2,209.66	4,000.00	4,000.00	4,000.00
* Total Department 192	* MEMORIAL HALL 192	10,913.07	11,414.11	11,914.57	12,500.00	15,000.00	15,000.00

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* Department 193	WEST TOWNSEND READING ROOM						
01-193-5210-000	ENERGY	3,507.46	1,345.31	1,770.58	3,869.00	1,869.00	1,869.00
01-193-5240-000	REPAIR & MAINT BUILDING	235.00	193.00	-	350.00	350.00	350.00
01-193-5300-000	PROFESSIONAL SERVICES	45.00	-	-	-	-	-
01-193-5320-000	WATER	208.50	124.50	208.50	150.00	150.00	150.00
01-193-5340-000	COMMUNICATION	-	-	-	100.00	100.00	100.00
01-193-5380-000	OTHER SERVICES	24.98	80.00	165.00	125.00	125.00	125.00
01-193-5420-000	OFFICE SUPPLIES	184.13	300.17	320.96	206.00	206.00	206.00
01-193-5430-000	BUILDING SUPPLIES	-	-	-	100.00	100.00	100.00
01-193-5460-000	GROUNDKEEPING SUPPLIES	4,205.07	2,042.98	2,483.93	4,900.00	2,900.00	2,900.00
* Total Department 193	* WEST TOWNSEND READING ROOM 193						
01-195-5300-000	PROF & TECH - TOWN REPORTS	2,175.80	2,241.00	1,612.68	2,000.00	2,000.00	2,000.00
SUBTOTAL	GENERAL GOVERNMENT	863,482.31	863,482.31	937,789.31	1,015,172.00	1,077,946.00	1,076,420.00
* Department 210	POLICE DEPARTMENT						
01-210-5100-000	SALARY & WAGES-POLICE CHIEF	95,529.06	96,517.92	99,036.96	101,406.00	103,434.00	103,434.00
01-210-5110-000	SALARY & WAGES-OPER STAFF	695,365.48	651,580.56	708,176.17	752,256.00	768,856.00	768,856.00
01-210-5112-000	SALARY & WAGES-SUPPORT STAFF	70,845.84	71,823.44	74,339.20	76,200.00	78,467.00	78,467.00
01-210-5120-000	SALARY & WAGES-RESERVE OFFICERS	39,102.71	36,999.57	11,468.73	9,865.00	10,112.00	10,112.00
01-210-5130-000	ADDITIONAL GROSS - OVERTIME	107,336.68	92,926.27	91,467.15	107,066.00	109,207.00	109,207.00
01-210-5131-000	ADDITIONAL GROSS - HOLIDAY	37,136.44	33,730.32	37,899.88	44,338.00	45,315.00	45,315.00
01-210-5132-000	ADDITIONAL GROSS - LONGEVITY	14,050.00	13,300.00	13,300.00	14,300.00	14,300.00	14,300.00
01-210-5190-000	OTHER - STIPENDS COLL/QUINN	147,999.52	120,158.40	132,791.12	157,198.00	160,149.00	160,149.00
01-210-5195-000	OTHER - UNIFORM ALLOWANCE	14,510.97	16,809.31	19,530.72	21,900.00	20,400.00	20,400.00
01-210-5196-000	OTHER - TRAINING	4,634.74	7,443.32	11,003.77	11,838.00	11,838.00	11,838.00
01-210-5197-000	OTHER - SPECIAL INVESTIGATIONS	1,515.21	-	-	-	-	-
01-210-5198-000	OTHER - WAGES, GROUNDKEEPING MA	-	-	-	-	-	-
01-210-5210-000	ENERGY	23,863.80	21,808.86	23,608.38	19,500.00	19,500.00	19,500.00
01-210-5240-000	REPAIR & MAINT BUILDING	6,564.22	7,574.71	829.17	5,000.00	5,000.00	5,000.00
01-210-5245-000	REPAIR & MAINT EQUIPMENT	29,024.91	28,742.18	26,000.14	42,750.00	35,750.00	35,750.00
01-210-5270-000	EQUIPMENT RENTAL	44.00	-	55.56	375.00	375.00	375.00
01-210-5300-000	PROF SERVICES	1,827.97	5,361.46	1,933.62	1,000.00	1,000.00	1,000.00
01-210-5320-000	WATER	1,836.50	1,457.00	1,302.00	1,090.00	1,090.00	1,090.00
01-210-5340-000	COMMUNICATION	4,601.18	4,985.92	5,337.22	6,000.00	3,000.00	3,000.00
01-210-5380-000	OTHER SERVICES	4,883.17	556.00	1,014.10	1,000.00	1,000.00	1,000.00
01-210-5420-000	OFFICE SUPPLIES	3,624.25	3,268.62	4,102.68	3,549.00	3,549.00	3,549.00
01-210-5430-000	BUILDING MAINTENANCE SUPPLIES	636.10	210.95	56.01	-	-	-
01-210-5480-000	VEHICULAR SUPPLIES	35,027.68	41,634.88	39,803.91	26,935.00	26,935.00	26,935.00
01-210-5560-000	OTHER SUPPLIES	4,576.79	2,048.52	3,985.15	4,809.00	4,809.00	4,809.00
01-210-5710-000	TRAVEL/MILEAGE-IN STATE	468.54	461.95	492.33	231.00	231.00	231.00
01-210-5720-000	TRAVEL-OUT OF STATE	-	-	1,964.73	-	-	-
01-210-5730-000	DUES & MEMBERSHIPS	9,565.00	8,575.50	9,384.60	8,500.00	8,500.00	8,500.00
01-210-5780-000	OTHER CHARGES - TRAINING	3,683.80	4,900.52	12,042.35	13,536.00	13,536.00	13,536.00
01-210-5850-000	NEW EQUIPMENT	47,924.00	52,060.00	51,843.00	60,000.00	60,000.00	60,000.00
01-210-5870-000	REPLACE EQUIPMENT	-	134.00	-	-	-	-
* Total Department 210	* POLICE DEPARTMENT 210	1,406,378.56	1,325,080.18	1,382,768.65	1,490,642.00	1,506,353.00	1,506,353.00

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* Department 220	FIRE DEPARTMENT						
01-220-5100-000	SALARY & WAGES-FIRE CHIEFS/EMS DIR	76,118.00	76,913.64	79,352.00	81,328.00	83,367.00	83,367.00
01-220-5110-000	SALARY & WAGES - OPER STAFF FULL TII	37,187.48	38,994.16	41,124.60	46,544.00	54,186.00	54,186.00
01-220-5111-000	SALARIES & WAGES - OPER STAFF FT FIF	64,068.24	67,466.78	58,878.02	89,019.00	92,514.00	92,514.00
01-220-5110-230	SALARY & WAGES- OPER STF FULL TIME	-	5,979.60	-	-	-	-
01-220-5111-230	SALARY & WAGES-OPER STF PER DIEM A	289,095.87	286,397.40	300,297.92	285,000.00	292,125.00	292,125.00
01-220-5112-000	SALARY & WAGES-SUPPORT STAFF	-	-	-	-	-	-
01-220-5120-000	SALARY & WAGES - ON CALL FIREFIGHTE	54,240.46	52,977.74	70,114.32	72,404.00	74,214.00	74,214.00
01-220-5120-230	SALARY & WAGES-ON CALL BLS EMT	34,789.39	48,997.70	27,803.81	48,614.00	49,830.00	49,830.00
01-220-5130-000	ADDITIONAL GROSS -LONGEVITY	900.00	900.00	900.00	2,250.00	2,250.00	2,250.00
01-220-5131-000	ADDITIONAL GROSS - OVERTIME OPER S	22,968.24	26,604.30	14,179.13	19,800.00	25,800.00	25,800.00
01-220-5131-230	ADDITIONAL GROSS-OVERTIME EMS OPE	8,408.88	8,712.45	9,049.03	6,000.00	8,000.00	8,000.00
01-220-5132-000	ADDITIONAL GROSS - OVERTIME ON-CALI	1,517.73	2,886.52	1,022.79	2,000.00	2,050.00	2,050.00
01-220-5132-230	ADDITIONAL GROSS-OVERTIME ON CALL	1,292.83	2,130.05	2,304.56	1,000.00	1,025.00	1,025.00
01-220-5190-000	OTHER - STIPENDS	-	-	-	-	-	-
01-220-5190-230	OTHER - STIPENDS - ON CALL EMS	4,165.00	4,267.00	1,260.00	-	15,000.00	15,000.00
01-220-5195-000	OTHER - UNIFORM ALLOWANCE	2,400.00	2,036.06	2,800.26	4,100.00	4,100.00	4,100.00
01-220-5195-230	OTHER - UNIFORM ALLOWANCE EMS	2,714.01	2,737.95	2,700.00	2,700.00	2,700.00	2,700.00
01-220-5210-000	ENERGY	25,317.23	21,603.55	22,741.65	24,000.00	24,000.00	24,000.00
01-220-5240-000	REPAIR & MAINT BUILDING	5,744.63	6,331.50	10,869.84	11,000.00	14,000.00	14,000.00
01-220-5245-000	REPAIR & MAINT EQUIPMENT	27,890.38	20,541.18	34,474.08	29,000.00	29,000.00	29,000.00
01-220-5245-230	REPAIR & MAINT - EMS EQUIP, VEHICLES	15,053.76	12,620.50	10,284.23	11,000.00	11,000.00	11,000.00
01-220-5300-000	PROF SERVICES	4,669.35	3,148.30	3,250.82	15,260.00	6,776.00	6,776.00
01-220-5300-230	PROFESSIONAL & TECHNICAL - EMS BILLI	16,538.28	19,177.78	15,927.88	16,200.00	14,684.00	14,684.00
01-220-5310-000	PROF & TECH SVCS - TRAINING	373.45	230.00	400.00	500.00	2,000.00	2,000.00
01-220-5320-000	WATER	1,012.50	1,125.00	1,341.00	1,250.00	1,250.00	1,250.00
01-220-5340-000	COMMUNICATION	7,914.43	10,180.49	6,255.66	10,000.00	10,000.00	10,000.00
01-220-5380-000	OTHER SERVICES	466.93	427.46	436.44	500.00	500.00	500.00
01-220-5380-230	OTHER PURCHASED SERVICES - EMS	609.91	2,116.49	1,757.98	2,500.00	2,500.00	2,500.00
01-220-5420-000	OFFICE SUPPLIES	1,569.97	1,813.32	1,185.26	1,700.00	1,700.00	1,700.00
01-220-5430-000	BUILDING SUPPLIES	578.93	366.71	1,354.83	800.00	800.00	800.00
01-220-5435-230	EQUIPMENT MAINTENANCE SUPPLIES EN	7.25	178.85	-	100.00	100.00	100.00
01-220-5450-000	CUSTODIAL/HOUSEKEEPING SUPPLIES	785.85	480.74	842.72	700.00	700.00	700.00
01-220-5480-000	VEHICULAR SUPPLIES	18,777.10	19,427.88	15,851.04	18,000.00	20,000.00	20,000.00
01-220-5500-230	MEDICAL SUPPLIES	22,094.70	22,272.35	22,810.55	20,000.00	22,000.00	22,000.00
01-220-5580-000	OTHER SUPPLIES	1,799.47	1,534.38	3,538.67	3,000.00	3,000.00	3,000.00
01-220-5585-000	TRAINING	-	-	-	-	800.00	800.00
01-220-5710-000	TRAVEL/MILEAGE - IN-STATE	-	-	-	-	-	-
01-220-5720-000	TRAVEL-OUT OF STATE	-	-	-	-	-	-
01-220-5730-000	DUES & MEMBERSHIPS	1,063.28	1,195.00	465.00	1,000.00	1,000.00	1,000.00
01-220-5730-230	DUES & MEMBERSHIPS EMS	1,200.00	2,100.00	1,800.00	2,000.00	2,000.00	2,000.00
01-220-5780-000	OTHER CHARGES	548.37	1,442.55	834.84	1,000.00	1,000.00	1,000.00
01-220-5850-000	NEW EQUIPMENT	3,268.37	9,503.86	17,616.33	9,500.00	9,500.00	9,500.00
01-220-5870-000	REPLACE EQUIPMENT	2,545.88	6,115.61	8,790.51	6,000.00	6,000.00	6,000.00
01-220-5890-000	TRUCK LEASE PURCHASE	-	10,100.00	-	-	-	-
01-220-5900-000	HAZARDOUS WASTE COLLECTION	-	-	4,457.00	4,457.00	4,457.00	4,457.00
* Total Department 220	* FIRE DEPARTMENT 220	759,696.15	802,034.85	799,072.67	850,226.00	895,928.00	895,928.00

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ACCOUNT NUMBER	ACCOUNT NAME	FY 2011 EXPENDED	FY 2012 EXPENDED	FY 2013 EXPENDED	FY 2014 APPROPRIATED	FY 2015 DEPT. REQUEST	FY 2015 TOWN ADMIN.
* Department 225	COMMUNICATIONS CENTER				1.00	1.00	1.00
01-225-5100-000	SALARY & WAGES - DIRECTOR		142,941.50	165,108.07	222,960.00	232,769.00	232,769.00
01-225-5110-000	SALARY & WAGES - OPER STAFF	155,967.16	40,011.32	23,150.24	18,775.00	19,245.00	19,245.00
01-225-5120-000	SALARIES & WAGES - TEMP HELP	25,234.87	16,084.17	26,127.20	33,847.00	34,543.00	34,543.00
01-225-5130-000	ADDITIONAL GROSS	3,567.11		3,100.00	3,100.00	2,650.00	2,650.00
01-225-5132-000	ADDITIONAL GROSS - LONGEVITY	3,750.00					
01-225-5190-000	OTHER - STIPENDS		475.49				
01-225-5191-000	OTHER STIPENDS					2,000.00	2,000.00
01-225-5195-000	OTHER - UNIFORM ALLOWANCE	1,452.86	1,228.63	1,070.82	2,350.00	2,600.00	2,600.00
01-225-5240-000	REPAIR & MAINT BUILDING	379.80					
01-225-5245-000	REPAIR & MAINT EQUIPMENT	1,807.95	1,849.50	5,395.71	4,350.00	39,400.00	39,400.00
01-225-5300-000	PROF & TECH SERVICES	1,494.24	662.96	852.05	750.00	750.00	750.00
01-225-5340-000	COMMUNICATION	6,678.78	6,398.66	6,390.54	7,400.00	7,400.00	7,400.00
01-225-5380-000	OTHER SERVICES	443.00			1,000.00	1,000.00	1,000.00
01-225-5420-000	OFFICE SUPPLIES	192.89	433.39	158.26	500.00	500.00	500.00
01-225-5580-000	OTHER SUPPLIES	313.95			100.00	100.00	100.00
01-225-5710-000	TRAVEL, MILEAGE - IN STATE	161.91	151.80	159.80	300.00	300.00	300.00
* Total Department 225	* COMMUNICATIONS CENTER 225	221,444.52	210,237.42	231,512.69	295,433.00	343,258.00	343,258.00
* Department 241	BUILDING INSPECTOR						
01-241-5100-000	SALARY & WAGES-BLDG COMMISSIONER	60,450.00	61,178.00	63,455.00	65,043.00	66,670.00	66,670.00
01-241-5110-000	SALARY & WAGES - OPER (ALT BLDG INS				26.00	600.00	600.00
01-241-5112-000	SALARY & WAGES-SUPPORT STAFF	15,601.13	15,898.90	23,632.45	25,956.00	23,955.00	23,955.00
01-241-5120-000	SALARY & WAGES - TEMP HELP	1,281.28					
01-241-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	900.00	1,200.00	1,200.00	1,500.00	1,500.00
01-241-5190-000	OTHER - STIPEND CERTIFICATION	500.00	500.00	500.00	500.00	500.00	500.00
01-241-5191-000	OTHER - STIPEND TRAVEL				4,500.00	4,500.00	4,500.00
01-241-5195-000	OTHER - UNIFORM ALLOWANCE	485.00	485.00	485.00	485.00	485.00	485.00
01-241-5245-000	REPAIRS AND MAINTENANCE - EQUIPME	1,295.20	1,937.01	842.38			
01-241-5300-000	PROFESSIONAL SERVICES	1,184.39	1,540.00	1,570.00	1,500.00	1,500.00	1,500.00
01-241-5340-000	COMMUNICATIONS	365.11	367.39	419.66	400.00	400.00	400.00
01-241-5420-000	OFFICE SUPPLIES	132.13	163.40	1,450.19	300.00	300.00	300.00
01-241-5480-000	VEHICULAR SUPPLIES	2,571.15	2,385.88	2,074.94			
01-241-5710-000	TRAVEL, MILEAGE IN-STATE		16.99				
01-241-5730-000	DUES & MEMBERSHIPS	134.95	210.85	288.90	250.00	250.00	250.00
* Total Department 241	* BUILDING INSPECTOR 241	84,900.34	85,583.42	95,918.52	100,160.00	100,660.00	100,660.00
* Department 242	GAS INSPECTOR						
01-242-5100-000	GAS INSPECTOR SALARY	4,913.00	4,913.00	4,913.00	5,038.00	5,038.00	5,038.00
01-242-5110-000	SALARY & WAGES - OPER (ALT INSP)	104.00	104.00	104.00	104.00	104.00	104.00
01-242-5400-000	GAS INSP EXPENSE						
* Total Department 242	* GAS INSPECTOR 242	5,017.00	5,017.00	5,017.00	5,142.00	5,142.00	5,142.00
* Department 243	PLUMBING INSPECTOR						
01-243-5100-000	PLUMBING INSP SALARY	6,976.00	6,976.00	6,976.00	7,153.00	7,153.00	7,153.00
01-243-5110-000	SALARY & WAGES - OPER (ALT INSP)	104.00	104.00	104.00	104.00	104.00	104.00
01-243-5300-000	PROFESSIONAL & TECHNICAL		200.00	100.00	150.00	230.00	230.00
01-243-5400-000	PLUMBING INSP EXPENSE			34.55	375.00	150.00	150.00
01-243-5710-000	TRAVEL, MILEAGE IN-STATE	483.23	444.77	688.45	498.00	1,000.00	1,000.00
* Total Department 243	* PLUMBING INSPECTOR 243	7,563.23	7,724.77	7,903.00	8,280.00	8,637.00	8,637.00

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* Department 244	SEALER of WEIGHTS & MEASURES						
01-244-5100-000	SEALER OF WEIGHTS & MEASURERS	3,766.00	3,766.00	3,766.00	3,925.00	3,925.00	3,925.00
01-244-5110-000	SALARY & WAGES - OPER (ALT INSP)	-	-	-	-	-	-
01-244-5195-000	STIPENDS - CLOTHING ALLOWANCE	15.00	74.99	144.82	100.00	100.00	100.00
01-244-5400-000	WEIGHTS & MEASURER EXPENSE	-	-	-	50.00	50.00	50.00
01-244-5420-000	OFFICE SUPPLIES	-	-	25.93	50.00	50.00	50.00
01-244-5710-000	TRAVEL, MILEAGE IN-STATE	11.13	10.93	25.93	50.00	50.00	50.00
* Total Department 244	* SEALER of WEIGHTS & MEASURES 244	3,792.13	3,851.92	3,936.75	4,125.00	4,125.00	4,125.00
* Department 245	ELECTRICAL INSPECTOR						
01-245-5100-000	WIRE INSP SALARY	11,480.00	11,480.00	11,480.00	11,769.00	11,769.00	11,769.00
01-245-5110-000	SALARY & WAGES - OPER (ALT INSPECT	167.00	167.00	167.00	167.00	167.00	167.00
01-245-5300-000	PROFESSIONAL & TECHNICAL	349.00	480.70	-	650.00	150.00	150.00
01-245-5400-000	WIRE INSPECTOR EXPENSE	-	-	24.00	100.00	280.00	280.00
01-245-5580-000	OTHER SUPPLIES	-	-	255.92	600.00	1,000.00	1,000.00
01-245-5710-000	TRAVEL, MILEAGE IN-STATE	-	542.43	570.08	13,286.00	13,366.00	13,366.00
* Total Department 245	* ELECTRICAL INSPECTOR 245	11,996.00	12,670.13	12,497.00	13,286.00	13,366.00	13,366.00
01-246-5400-000	ANIMAL INSPECTOR	500.00	500.00	500.00	513.00	513.00	513.00
* Department 291	T.E.M.A.						
01-291-5245-000	REPAIR & MAINT - EQUIPMENT	105.70	491.82	110.00	691.00	691.00	691.00
01-291-5340-000	COMMUNICATION	-	-	-	-	-	-
01-291-5380-000	OTHER SERVICE	388.96	-	90.00	109.00	109.00	109.00
01-291-5420-000	OFFICE SUPPLIES	338.74	-	459.34	200.00	200.00	200.00
01-291-5580-000	OTHER SUPPLIES	67.30	193.79	277.42	-	-	-
01-291-5710-000	TRAVEL IN STATE - MILEAGE	-	3,487.61	-	-	-	-
01-291-5901-000	EMER MGMT GRANT MATCH ATM 5/11	900.70	4,173.22	936.76	1,000.00	1,000.00	1,000.00
* Total Department 291	* T.E.M.A. 291	2,645.830.06	2,497,395.02	2,579,966.95	2,810,154.00	2,920,409.00	2,920,609.00
* Department 292	DOG OFFICER						
01-292-5100-000	SALARY & WAGES - ANIMAL CONTROL OF	15,996.00	16,000.00	16,000.00	16,400.00	16,000.00	16,400.00
01-292-5300-000	ANIMAL CONTROL PROFESSIONAL SERVI	5,208.06	1,578.62	275.00	3,500.00	4,000.00	4,000.00
01-292-5420-000	OFFICE SUPPLIES	77.47	-	45.97	-	-	-
01-292-5580-000	OTHER SUPPLIES	606.43	509.98	1,386.31	-	-	-
01-292-5600-000	PRIOR YEAR ENCUMBRANCE	-	-	-	-	-	-
01-292-5710-000	TRAVEL, MILEAGE - IN STATE	932.62	1,337.49	1,308.79	-	-	-
* Total Department 292	* DOG OFFICER 292	22,820.58	19,426.09	19,018.07	19,900.00	20,000.00	20,400.00
* Department 294	TREE WARDEN						
01-294-5100-000	TREE WARDEN SALARY	9,666.00	9,666.00	9,666.00	9,908.00	9,908.00	9,908.00
01-294-5270-000	EQUIPMENT RENTAL	9,900.00	10,700.00	10,400.00	9,374.00	9,374.00	9,374.00
01-294-5380-000	OTHER PURCHASED SERVICES	221.64	-	169.40	1,200.00	1,200.00	1,200.00
01-294-5710-000	TRAVEL, MILEAGE - IN STATE	333.21	365.02	340.44	300.00	300.00	300.00
01-294-5730-000	DUES AND MEMBERSHIPS	105.00	170.00	115.00	450.00	450.00	450.00
* Total Department 294	* TREE WARDEN 294	20,225.85	20,901.02	20,690.84	21,232.00	21,232.00	21,232.00
01-297-5100-000	BURIEL AGENT	136.00	136.00	136.00	136.00	136.00	136.00
01-298-5100-000	PARKING CLERK	59.00	59.00	59.00	59.00	59.00	59.00

SUBTOTAL PUBLIC SAFETY 2,545,830.06 2,497,395.02 2,579,966.95 2,810,154.00 2,920,409.00 2,920,609.00

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01-300-5400-000	N.M.R.S.D. ASSESSMENT	7,967,836.00	7,907,428.00	8,522,842.00	8,580,425.00	8,989,357.00	8,989,357.00
01-301-5400-000	N.V.T.H.S. ASSESSMENT	905,793.00	951,200.00	922,086.00	963,831.00	1,034,072.00	1,034,072.00
SUBTOTAL		8,873,619.00	8,859,628.00	9,444,928.00	9,544,256.00	10,023,429.00	10,023,429.00
* Department 421							
01-421-5100-000	HIGHWAY DEPT - WAGES	74,708.64	74,708.00	74,709.00	76,577.00	78,491.00	78,491.00
01-421-5110-000	SALARY & WAGES-HIGHWAY SUPERINTE	249,620.40	209,450.00	206,359.06	269,037.00	274,113.00	274,113.00
01-421-5130-000	ADDITIONAL GROSS - OT & DIFFRL	39,631.03	25,852.79	2,159.97	7,448.00	7,546.00	7,546.00
01-421-5132-000	ADDITIONAL GROSS - LONGEVITY	3,600.00	4,300.00	3,900.00	4,800.00	4,800.00	4,800.00
01-421-5191-000	OTHER STIPEND - CERTIFICATION	500.00	500.00	500.00	500.00	3,500.00	3,500.00
01-421-5192-000	OTHER STIPEND - TUITION REIMBURSEMI	-	-	-	-	-	-
01-421-5195-000	OTHER - UNIFORM ALLOWANCE	5,167.70	5,554.41	6,379.49	6,900.00	6,900.00	6,900.00
* Total Department 421		373,227.77	320,365.20	294,007.52	365,262.00	375,350.00	375,350.00
* Department 422							
01-422-5210-000	HIGHWAY EXPENSES	11,720.02	10,485.90	10,849.21	13,680.00	13,680.00	13,680.00
01-422-5240-000	ENERGY	2,022.48	1,142.08	2,255.00	1,000.00	1,000.00	1,000.00
01-422-5245-000	REPAIR & MAINT BUILDING	24,950.09	17,473.38	17,195.81	4,500.00	4,500.00	4,500.00
01-422-5270-000	EQUIPMENT RENTAL	2,999.01	2,589.00	713.88	1,500.00	1,500.00	1,500.00
01-422-5300-000	PROFESSIONAL SERVICES	1,719.14	312.10	2,147.76	1,500.00	1,500.00	1,500.00
01-422-5320-000	WATER	452.50	287.50	388.00	200.00	200.00	200.00
01-422-5340-000	COMMUNICATION	2,562.19	2,577.25	3,021.89	3,000.00	3,000.00	3,000.00
01-422-5380-000	OTHER SERVICES	9,325.58	16,313.56	8,297.58	1,000.00	1,000.00	1,000.00
01-422-5420-000	OFFICE SUPPLIES	1,001.21	3,665.93	896.95	1,000.00	1,000.00	1,000.00
01-422-5430-000	BUILDING SUPPLIES	2,399.37	333.56	69.95	2,000.00	2,000.00	2,000.00
01-422-5480-000	VEHICULAR SUPPLIES	25,623.51	18,035.48	27,362.37	41,000.00	41,000.00	41,000.00
01-422-5530-000	PUBLIC WORKS SUPPLIES	30,431.61	28,504.44	32,618.47	30,000.00	30,000.00	30,000.00
01-422-5580-000	OTHER SUPPLIES	415.68	409.05	91.15	3,000.00	3,000.00	3,000.00
01-422-5710-000	TRAVEL	-	9.50	-	-	-	-
01-422-5730-000	DUES & MEMBERSHIPS	755.55	606.95	573.12	300.00	300.00	300.00
01-422-5850-000	NEW EQUIPMENT	389.39	3,586.00	-	2,000.00	2,000.00	2,000.00
01-422-5870-000	REPLACE EQUIPMENT	492.94	3,407.10	-	1,500.00	1,500.00	1,500.00
* Total Department 422		117,260.27	109,738.78	106,481.14	107,180.00	107,180.00	107,180.00
* Department 423							
01-423-5120-000	SNOW & ICE REMOVAL	7,946.33	4,634.55	16,039.93	2,000.00	2,000.00	2,000.00
01-423-5130-000	SALARY & WAGES-TEMPORARY HELP	-	-	32,491.77	25,000.00	25,000.00	25,000.00
01-423-5245-000	WAGES - OVERTIME	1,691.90	3,817.50	2,965.44	25,000.00	25,000.00	25,000.00
01-423-5270-000	REPAIR & MAINTAIN EQUIPMENT	55,394.00	25,575.00	52,694.00	25,000.00	25,000.00	25,000.00
01-423-5480-000	EQUIPMENT RENTAL	54,977.41	44,015.61	34,605.16	29,000.00	29,000.00	29,000.00
01-423-5512-000	VEHICULAR SUPPLIES	119,774.22	75,180.09	117,554.03	70,000.00	70,000.00	70,000.00
01-423-5513-000	SALT	39,118.32	22,784.84	43,155.84	22,000.00	22,000.00	22,000.00
01-423-5870-000	SAND	4,489.00	1,314.22	1,845.50	2,000.00	2,000.00	2,000.00
01-423-5870-000	REPLACEMENT EQUIPMENT	283,391.18	177,321.81	301,351.67	175,000.00	175,000.00	175,000.00
* Total Department 423		549,033.06	414,234.62	603,483.23	478,000.00	478,000.00	478,000.00

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* Department 424	STREET LIGHTING						
01-424-5210-000	ENERGY - HWY STREET LIGHTS	15,308.00	16,924.58	16,825.45	17,500.00	17,500.00	17,500.00
* Total Department 424	* STREET LIGHTING 424	15,308.00	16,924.58	16,825.45	17,500.00	17,500.00	17,500.00
SUBTOTAL	STREETS & HIGHWAYS	789,187.22	624,350.37	718,665.78	664,942.00	675,030.00	675,030.00
* Department 430	LANDFILL OPERATIONS						
01-430-5210-000	ENERGY	1,458.73	1,429.34	1,615.10	2,500.00	2,500.00	2,500.00
01-430-5240-000	REPAIR & MAINT LANDFILL BUILDING	161.94	42.88	424.18	2,500.00	2,500.00	2,500.00
01-430-5245-000	REPAIR & MAINT EQUIPMENT		1,105.61	963.20	0	-	-
01-430-5300-000	PROFESSIONAL SERVICES	5,371.80	5,870.00	12,812.50	9,100.00	9,100.00	9,100.00
01-430-5340-000	COMMUNICATIONS	301.32	369.93	400.74	300.00	300.00	300.00
01-430-5580-000	OTHER SUPPLIES	93.61	233.46	67.99	-	-	-
* Total Department 430	* LANDFILL OPERATIONS 430	7,387.40	9,051.22	16,283.71	14,400.00	14,400.00	14,400.00
01-433-5301-000	CURBSIDE PICKUP & TRANS.	572,058.48	654,091.24	610,262.27	625,000.00	629,000.00	629,000.00
* Department 435	SOLID WASTE						
01-435-5300-000	PROF SVS - NORTH CENT REG SOLID WA	5,198.00	5,198.00	5,198.00	5,198.00	5,198.00	5,198.00
01-435-5305-100	DEVENS HAZARD PROG CAP FEE STM 11	12,816.00	-	-	-	-	-
01-435-5310-100	DEVENS HAZARD PROG OPER FEE	3,095.00	4,457.00	-	-	-	-
* Total Department 435	* HOUSEHOLD HAZARDOUS WASTE 435	21,109.00	9,655.00	5,198.00	5,198.00	5,198.00	5,198.00
SUBTOTAL	SOLID WASTE SERVICES	600,554.88	672,797.46	637,433.66	644,598.00	648,598.00	648,598.00
* Department 491	CEMETERYPARKS DEPARTMENT						
01-491-5100-000	SALARY & WAGES-CEMETERY SUPER	39,814.62	42,513.48	46,832.75	48,110.00	49,507.00	49,507.00
01-491-5110-000	SALARY & WAGES - OPER STAFF	-	6,916.98	18,639.65	18,742.00	32,349.00	32,349.00
01-491-5112-000	SALARIES & WAGES - SUPPORT STAFF	1,304.28	1,216.02	1,708.91	7,755.00	7,949.00	7,949.00
01-491-5120-000	SALARIES & WAGES - TEMP HELP	19,945.26	20,901.30	21,816.30	20,832.00	21,353.00	21,353.00
01-491-5130-000	ADDITIONAL GROSS - OVERTIME	2,714.11	1,308.87	1,302.39	-	-	-
01-491-5135-000	ADDITIONAL GROSS - LONGEVITY	300.00	300.00	300.00	300.00	300.00	300.00
01-491-5195-000	OTHER - UNIFORM ALLOWANCE	-	-	-	40.00	40.00	40.00
01-491-5210-000	ENERGY	3,114.85	3,829.72	3,214.71	3,525.00	3,525.00	3,525.00
01-491-5240-000	REPAIR & MAINTAIN BUILDING	857.03	-	274.66	500.00	500.00	500.00
01-491-5245-000	REPAIR & MAINTENANCE EQUIPMENT	1,232.10	706.58	691.23	350.00	350.00	350.00
01-491-5270-000	EQUIPMENT RENTAL	-	823.75	635.00	1,000.00	1,000.00	1,000.00
01-491-5320-000	WATER	239.10	267.00	35.00	300.00	300.00	300.00
01-491-5340-000	COMMUNICATION	-	595.98	409.08	300.00	300.00	300.00
01-491-5380-000	OTHER PURCHASED SERVICES	245.00	210.00	210.00	-	-	-
01-491-5420-000	OFFICE SUPPLIES	133.97	72.00	167.48	46.00	46.00	46.00
01-491-5430-000	BUILDING MAINTENANCE SUPPLIES	322.98	248.79	325.49	100.00	100.00	100.00
01-491-5460-000	GROUNDKEEPING SUPPLIES	621.86	965.50	1,298.47	1,100.00	1,100.00	1,100.00
01-491-5480-000	VEHICULAR SUPPLIES	1,155.02	1,447.40	2,001.83	1,700.00	1,700.00	1,700.00
01-491-5580-000	OTHER SUPPLIES	225.00	450.82	149.85	500.00	500.00	500.00
* Total Department 491	* CEMETERY/PARKS DEPARTMENT 491	72,225.18	82,564.19	100,012.80	105,200.00	120,919.00	120,919.00

GENERAL FUND ANNUAL EXPENDITURES BY DEPARTMENT

3/13/2014

FY 2015

FY 2014

FY 2013

FY 2012

FY 2011

ACCOUNT NUMBER ACCOUNT NAME TOWN ADMIN. DEPT. REQUEST APPROPRIATED EXPENDED EXPENDED EXPENDED

* Department 520	BOARD OF HEALTH					
01-520-5112-000	SALARY & WAGES-SUPPORT STAFF					
01-520-5120-000	SALARY & WAGES - TEMPORARY HELP					
01-520-5130-000	ADDITIONAL GROSS					
01-520-5190-000	ADDITIONAL GROSS - LONGEVITY					
01-520-5300-000	PROF SERVICES					
01-520-5340-000	COMMUNICATION					
01-520-5420-000	OFFICE SUPPLIES					
01-520-5420-000	OTHER SUPPLIES					
01-520-5710-000	TRAVEL/MILEAGE IN-STATE					
01-520-5730-000	DUES & MEMBERSHIPS					
* Total Department 520	* BOARD OF HEALTH 520					

* Department 522	NASHOBA ASSESSMENTS					
01-522-5300-000	NURSING CONTRACT					
01-522-5301-000	NASHOBA ASSESSMENT					
* Total Department 522	* NASHOBA ASSESSMENTS 522					

01-524-5300-000	LANDFILL ENGINEERING SERVICES					
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* Department 541	COUNCIL ON AGING					
01-541-5100-000	SALARY & WAGES-C.O.A DIRECTOR					
01-541-5110-000	SALARY & WAGES - OPER STAFF					
01-541-5120-000	SALARY & WAGES - TEMPORARY HELP					
01-541-5130-000	ADDITIONAL GROSS - LONGEVITY					
01-541-5245-000	REPAIR & MAINT EQUIPMENT					
01-541-5270-000	RENTAL - BUILDING					
01-541-5300-000	PROFESSIONAL SERVICES					
01-541-5340-000	COMMUNICATIONS					
01-541-5380-000	OTHER SERVICES					
01-541-5420-000	OFFICE SUPPLIES					
01-541-5580-000	OTHER SUPPLIES					
01-541-5730-000	DUES & MEMBERSHIPS					
* Total Department 541	* COUNCIL ON AGING 541					

* Department 543	VETERAN AGENT					
01-543-5100-000	VETERANS AGENT SALARY					
01-543-5340-000	COMMUNICATION					
01-543-5420-000	OFFICE SUPPLIES					
01-543-5730-000	DUES					
* Total Department 543	* VETERAN AGENT 543					

* Department 544	VETERANS BENEFITS					
01-544-5300-000	PROFESSIONAL SERVICES					
01-544-5380-000	OTHER SERVICES - VET BENEFITS					
* Total Department 544	* VETERANS BENEFITS 544					

SUBTOTAL HUMAN SERVICES 243,640.86 246,271.84 286,441.81 317,150.00 349,077.00 348,852.00

GENERAL FUND ANNUAL EXPENDITURES BY DEPARTMENT

3/13/2014
FY 2015
TOWN ADMIN.

ACCOUNT NUMBER	ACCOUNT NAME	FY 2011 EXPENDED	FY 2012 EXPENDED	FY 2013 EXPENDED	FY 2014 APPROPRIATED	FY 2015 DEPT. REQUEST	FY 2015 TOWN ADMIN.
* Department 610	LIBRARY						
01-610-5100-000	SALARIES & WAGES-LIBRARY DIRECTOR	39,046.71	40,261.68	42,814.73	44,089.00	45,234.00	45,234.00
01-610-5110-000	SALARY & WAGES - OPER STAFF	5,894.68	5,717.85	43,500.07	44,439.00	49,799.00	49,799.00
01-610-5110-101	WAGES - CHILDREN'S LIBRARIAN	11,275.64	24,950.72	28,857.10	29,745.00	30,474.00	30,474.00
01-610-5110-102	WAGES - CHILDREN'S SENIOR TECH	18,015.93	18,659.54	22,758.15	23,173.00	23,738.00	23,738.00
01-610-5110-201	WAGES - SENIOR LIBRARY TECH	26,616.80	27,256.20	30,586.40	31,489.00	32,284.00	32,284.00
01-610-5110-202	WAGES - LIBRARY TECH 19 HR	8,092.09	10,125.28	-	-	-	-
01-610-5110-203	WAGES - LIBRARY TECH 11 HR	5,100.48	6,732.01	-	-	-	-
01-610-5110-204	WAGES - LIBRARY TECH 4 HR	5,960.14	9,411.79	-	-	-	-
01-610-5120-000	WAGES - SUNDAY STAFFING	-	-	3,602.92	-	-	-
01-610-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	1,200.00	1,500.00	1,500.00	1,500.00	1,500.00
01-610-5210-000	ENERGY	-	-	-	-	-	-
01-610-5240-000	REPAIR & MAINT BUILDING	-	-	-	-	-	-
01-610-5245-000	REPAIR & MAINT - EQUIPMENT	327.50	-	-	-	-	-
01-610-5270-000	EQUIPMENT RENTAL	-	-	-	-	-	-
01-610-5300-000	PROFESSIONAL & TECHNICAL SERVICES	-	282.00	200.00	-	-	-
01-610-5320-000	WATER	-	-	-	-	-	-
01-610-5340-000	COMMUNICATION	997.68	559.85	726.22	1,050.00	1,050.00	1,050.00
01-610-5380-000	OTHER PURCHASED SERVICES	6,940.36	8,571.98	9,014.00	10,980.00	11,683.00	11,683.00
01-610-5420-000	OFFICE SUPPLIES	2,620.77	2,959.49	1,800.53	1,525.00	2,000.00	2,000.00
01-610-5450-000	CUSTODIAL SUPPLIES	46.06	-	-	100.00	100.00	100.00
01-610-5580-000	OTHER SUPPLIES - BOOKS, DVD, CD	32,230.19	32,703.18	28,925.80	31,307.00	34,533.00	34,533.00
01-610-5581-000	OTHER SUPPLIES - MISCELLANEOUS	-	-	-	-	-	-
01-610-5730-000	DUES & MEMBERSHIPS	65.00	285.00	145.00	1,752.00	1,752.00	1,752.00
01-610-5780-000	OTHER CHARGES	1,091.12	929.10	1,188.31	-	-	-
* Total Department 610	* LIBRARY 610	165,221.15	190,605.67	215,419.23	221,149.00	234,147.00	234,147.00
* Department 630	RECREATION DEPARTMENT						
01-630-5100-000	SALARY & WAGES-REC. DIRECTOR	-	-	-	-	-	-
01-630-5110-000	SALARY & WAGES - OPER STAFF	-	-	-	-	-	-
01-630-5580-000	OTHER SUPPLIES	-	-	-	-	-	-
* Total Department 630	* RECREATION DEPARTMENT 630	-	-	-	-	-	-
* Department 660	MEMORIAL DAY COMMITTEE						
01-660-5120-000	SALARY & WAGES TEMPORARY HELD	1,451.97	1,284.08	1,188.56	1,500.00	1,500.00	1,500.00
01-660-5300-000	PROFESSIONAL SERVICES	1,770.00	1,817.00	1,646.00	2,225.00	2,225.00	2,225.00
01-660-5350-000	BAND SERVICES	830.78	731.15	754.64	833.00	833.00	833.00
01-660-5580-000	OTHER SUPPLIES	4,052.75	3,832.23	3,589.20	4,558.00	4,558.00	4,558.00
* Total Department 660	* MEMORIAL DAY COMMITTEE 660	7,905.50	7,664.46	7,188.40	9,116.00	9,116.00	9,116.00
* Department 692	BAND CONCERTS						
01-692-5120-000	SALARY & WAGES TEMPORARY HELP	7,669.00	7,712.00	7,848.00	7,829.00	8,100.00	8,100.00
01-692-5350-000	BAND SERVICES	260.00	216.86	281.00	300.00	300.00	300.00
01-692-5580-000	OTHER SUPPLIES	7,929.00	7,928.86	8,129.00	8,129.00	8,400.00	8,400.00
* Total Department 692	* BAND CONCERTS 692	15,858.00	15,857.72	16,258.00	16,258.00	16,800.00	16,800.00
SUBTOTAL	CULTURE & RECREATION	177,202.90	202,366.76	227,137.43	233,836.00	247,105.00	247,105.00

WATER ENTERPRISE FUND ANNUAL EXPENDITURES

3/13/2014

ACCOUNT NUMBER	ACCOUNT NAME	FY 2011 EXPENDED	FY 2012 EXPENDED	FY 2013 EXPENDED	FY 2014 APPROPRIATED	FY 2015 TOWN ADMIN. RECOMMENDED
61-000-5100-000	SALARY & WAGES - WATER SUPERINTENDENT	65,082.96	65,873.36	68,078.40	70,055.00	71,915.00
61-000-5110-000	SALARY & WAGES - OPERATING STAFF	84,062.88	85,791.24	90,937.61	98,154.00	97,784.00
61-000-5112-000	SALARY & WAGES - SUPPORT STAFF	47,473.04	45,990.41	52,460.44	55,017.00	55,312.00
61-000-5120-000	SALARY & WAGES - TEMPORARY HELP	-	-	-	-	-
61-000-5130-000	ADDITIONAL GROSS	-	-	-	-	-
61-000-5131-000	ADDITIONAL GROSS - OVERTIME	1,011.88	969.63	1,517.20	11,060.00	8,300.00
61-000-5132-000	ADDITIONAL GROSS - LONGEVITY	2,700.00	3,000.00	3,300.00	3,600.00	3,900.00
61-000-5135-000	ADDITIONAL GROSS - REG & SPEC ON CALL	15,817.04	16,597.65	15,498.39	13,825.00	13,325.00
61-000-5190-000	OTHER - STIPENDS WATER COMMISSIONERS	-	-	-	3.00	3.00
61-000-5191-000	OTHER - RETIREMENT BENEFIT	-	-	-	2,000.00	2,000.00
61-000-5195-000	OTHER - CLOTHING ALLOWANCE	-	-	-	2,550.00	3,800.00
61-000-5210-000	ENERGY	2,088.14	1,870.06	1,686.48	2,550.00	3,800.00
61-000-5240-000	REPAIR & MAINT BUILDING	84,695.91	76,415.02	75,528.98	82,000.00	82,000.00
61-000-5245-000	REPAIR & MAINT EQUIPMENT	906.86	4,865.79	733.20	5,000.00	5,000.00
61-000-5245-100	REPAIR & MAINT - SCADA SYSTEM	21,514.86	43,160.17	33,357.83	20,000.00	20,000.00
61-000-5270-000	RENTALS	315.00	315.00	1,075.00	1,000.00	1,000.00
61-000-5300-000	PROFESSIONAL SERVICES	24,365.57	17,257.60	34,769.12	20,000.00	20,000.00
61-000-5300-100	PROF SVCS - BACKFLOW TESTING	-	6,900.00	6,900.00	6,000.00	6,000.00
61-000-5340-000	COMMUNICATION	14,610.77	16,002.82	17,428.54	17,600.00	17,600.00
61-000-5380-000	OTHER SERVICES	1,475.82	400.00	154.00	2,600.00	2,600.00
61-000-5420-000	OFFICE SUPPLIES	3,836.10	3,234.69	2,264.43	5,000.00	5,000.00
61-000-5430-000	BUILDING SUPPLIES	838.20	337.56	315.98	1,500.00	1,500.00
61-000-5435-000	EQUIPMENT MAINT SUPPLIES	-	547.31	256.00	1,500.00	1,500.00
61-000-5460-000	GROUNDKEEPING SUPPLIES	612.45	1,303.67	272.76	500.00	500.00
61-000-5480-000	VEHICULAR SUPPLIES	13,243.04	9,791.34	13,702.78	8,000.00	8,000.00
61-000-5530-000	PUBLIC WORKS SUPPLIES	31,728.24	33,545.04	35,546.66	35,000.00	35,000.00
61-000-5531-000	CHEMICALS	12,762.71	13,902.79	17,778.60	23,000.00	23,000.00
61-000-5580-000	OTHER SUPPLIES	19.52	28.50	548.68	1,000.00	1,000.00
61-000-5710-000	TRAVEL/MILEAGE-IN STATE	861.20	687.58	555.20	1,100.00	1,100.00
61-000-5720-000	OUT OF STATE TRAVEL	-	-	-	100.00	100.00
61-000-5730-000	DUES & MEMBERSHIPS	1,435.00	1,426.25	1,009.75	1,500.00	2,000.00
61-000-5780-000	OTHER CHARGES	65.00	-	-	500.00	500.00
61-000-5785-000	WATER ASSESSMENT D.E.P.	1,827.73	1,916.03	1,982.52	2,000.00	2,000.00
61-000-5850-000	NEW EQUIPMENT	3,063.93	9,162.36	1,661.96	10,000.00	10,000.00
61-000-5870-000	REPLACEMENT EQUIPMENT	4,902.63	-	-	1.00	1.00
61-000-5890-000	HYDRANTS	-	-	-	-	-
61-000-5900-000	DEBT SERVICE - MWPAT EAST SIDE IMPROV	42,373.64	42,373.76	42,374.19	42,380.00	42,380.00
61-000-5901-000	DEBT SERVICE - MWPAT EAST SIDE PHASE II	61,583.08	61,583.27	61,583.02	63,000.00	63,000.00
61-000-5902-000	DEBT SERVICE - WITCH'S BROOK BORROWING	5,654.25	-	-	-	-
* Total Department	* WATER ENTERPRISE OPERATING	550,927.45	565,248.90	583,277.72	606,546.00	607,121.00

The Commonwealth of Massachusetts

3.7
4/21/14
3:55

MIDDLESEX SS.

To the Constables of the Town of Townsend in the County of Middlesex,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Memorial Hall, 272 Main Street, on the following date:

TUESDAY, MAY 6, 2014 AT 7:00 PM

for the Annual Town Meeting for then and there to act on the following articles:

APPOINTMENTS AND REPORTS

ARTICLE 1

To see if the Town will vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by Massachusetts General Law, by Town Charter, or by vote of the Town, or take any other action in relation thereto.

SUBMITTED BY: Town Clerk

ARTICLE 2

To see if the Town will vote to hear reports of any Committees, Boards, Commissions, etc., or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 3

To see if the Town will vote to choose a committee of three (3) West Townsend residents to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, grave stones, and monuments in good order, or take any other action in relation thereto.

SUBMITTED BY: Cemetery & Parks Commission

FINANCIAL – FISCAL YEAR 2014 AND PRIOR

ARTICLE 4

To see if the Town will vote to transfer from available funds in the treasury, the sum of \$_____ for the purpose of offsetting the FY14 Snow and Ice Deficit under the provisions of Massachusetts General Laws, Chapter 44, Section 31D, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 5

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$_____ for the purpose of paying prior fiscal year bills in accordance with the

provisions of Massachusetts General Laws, Chapter 44, Section 64, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 6

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury various sums to supplement the FY14 operating budget, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 7

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$_____ for the purpose of purchasing a new copier/scanner/printer for Town Hall, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 8

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$4,600.00** for the purpose of purchasing and replacing three (3) older model automatic electronic defibrillators (AED's) carried in our front line cruisers, or take any action in relation thereto.

SUBMITTED BY: Police Chief

ARTICLE 9

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$8,100.00** for the purpose of purchasing and replacing the existing Sig Sauer .40 caliber firearms currently carried by the members of the Townsend Police Department, trading in firearms currently carried, or take any action in relation thereto.

SUBMITTED BY: Police Chief

ARTICLE 10

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$5,400.00** for the purpose of refurbishing the existing Sig Sauer .40 caliber firearms currently carried by members of the Townsend Police Department, or take any action in relation thereto.

SUBMITTED BY: Police Chief

ARTICLE 11

To see if the Town will vote to transfer from surplus revenue the amount of \$_____ collected from FY13 Fire Prevention fine receipts pursuant to GL C. 148A, s. 5 to a fund for training for eligible Town personnel, or take any other action in relation thereto.

SUBMITTED BY: Fire Chief

ARTICLE 12

To see if the Town will vote to rescind **\$9,501.00** of the authorized but unissued balance of the **\$200,000.00** borrowing under Article 30 of the Warrant of the Annual Town Meeting held on May 4, 2004, for the purpose of funding septic system repairs under the Massachusetts Water Pollution Abatement Trust (MWPAT), or take any other action in relation thereto.

SUBMITTED BY:

ARTICLE 13

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury, the sum of \$_____ for the purpose of funding road improvements, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 14

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury, the sum of **\$5,000.00** for the purpose of supplementing the Conservation Commission's land fund, or take any other action in relation thereto.

SUBMITTED BY: Conservation Commission

ARTICLE 15

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$_____ for the purpose of supplementing the stabilization fund, as allowed under MGL Chapter 40, Section 5B, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 16

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$_____ for the purpose of supplementing the capital stabilization fund, including debt service payments of capital items, as allowed under Massachusetts General Laws, Chapter 40, Section 5B, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

FINANCIAL – FISCAL YEAR 2015

ARTICLE 17

To see if the Town will vote to continue to authorize revolving funds for certain town departments under Massachusetts General Laws, Chapter 44, Section 53E½ for FY2015 beginning July 1, with the specified receipts credited to each fund, the purposes for which each fund may be spent, the amount annual expenditures shall not exceed, and the entity authorized to expend from the fund, as outlined in the following table, or take any other action in relation thereto.

<u>Line</u>	<u>Revolving Fund</u>	<u>Entity Authorized to Spend Fund</u>	<u>Receipts Credited</u>	<u>Spending Purposes</u>	<u>FY Spending Limit</u>
1	Board of Health Revolving Account	Board of Health	Fees from recyclable items	Operating costs for recycling center, landfill, and curbside pick up, and capital needs of the recycling center.	\$ 22,000.00
2	Recreation Revolving Account	Recreation Commission	Fees from recreation programs	Operating costs and capital needs for recreation programs.	\$ 52,000.00
3	Facilities Maintenance Revolving Account	Town Administrator	Fees from rental of the Townsend Meeting Hall	Operating costs and capital needs of the Townsend Meeting Hall	\$ 7,500.00
4	Cemetery Cost of Internment Revolving Account	Cemetery & Park Commissioners	Fees from burials	Operating costs and capital needs of the cemetery department.	\$ 30,000.00
5	Fire Alarm Maintenance Revolving Account	Chief of Fire/EMS Department	Annual fire alarm maintenance fees, connect fees, and fine assessments.	Operating costs and capital needs for the Town's portion of the fire alarm system.	\$ 4,000.00
6	Animal Care Program Revolving Account	Animal Control Officer	Fees and other receipts from pet owners of animals requiring emergency medical treatment while in the care and custody of the Town	Board, care and veterinary expenses associated with animals found abandoned or injured.	\$ 10,000.00

SUBMITTED BY: Board of Selectmen

ARTICLE 18

To see if the Town will vote to appropriate and transfer from receipts reserved for appropriation accounts for FY 2015 beginning July 1, amounts as outlined in the following table, or take any action in relation thereto.

<u>Line</u>	<u>Special Revenue Fund to Transfer From</u>	<u>General Fund Appropriation Made To</u>	<u>Authorized by</u>	<u>Purpose</u>	<u>Amount*</u>
1	Cemetery Sale of Lot Fund	Cemetery Improvement Fund	Cemetery & Parks Commissioners	Supplement operating costs and capital needs of the cemetery department.	\$ _____
2	Comcast Government Access Account	MIS Department Expenses	Board of Selectmen	Supplement funding for operating costs of the MIS department.	\$ _____
3	Title 5 MWPAT Receipts Reserved Account	Debt Service - MWPAT	Treasurer	Supplement funding for repayment of debt owed to the Mass Water Pollution Abatement Trust	\$ _____
4	West Townsend Reading Room Receipts Reserved Account	West Townsend Reading Room Expenses	West Townsend Reading Room Committee	Supplement funding for operating costs of the Reading Room.	\$ _____
5	Ambulance Receipts Reserved Account	Fire/EMS Department Expenses	Chief of Fire/EMS Department	Supplement funding for operating costs of Emergency Medical Services.	\$ _____

* Amounts voted under this article will appear as reductions to requested appropriations within the detailed budget for FY14 Town operations.

SUBMITTED BY: Board of Selectmen

ARTICLE 19

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$4,000.00** for the purpose of funding the Assessors' FY15 periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments, or take any other action in relation thereto.

SUBMITTED BY: Board of Assessors

ARTICLE 20

To see if the Town will vote to transfer from the capital stabilization fund the amount of \$_____ for the purpose of paying the FY15 debt service to the North Middlesex Regional School District for the Town's assessment for the Spaulding Memorial School Roof Replacement Project and the Hawthorne Brook Middle School Septic Replacement Project, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 21

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2015 pursuant to a detailed budget totaling \$_____, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 22

To see if the Town will vote to appropriate the sum of \$_____ to operate the Water Department for Fiscal Year 2015 and that \$_____ of this sum come from Water Enterprise Fund revenues and, in order to fund the cost of inter-municipal expenses, that \$_____ of this sum be appropriated in the general fund and funded from enterprise revenues, or take any other action in relation thereto.

SUBMITTED BY: Water Department

ARTICLE 23

To see if the Town will vote to fix the salaries and compensation of all elected Officers of the Town as provided by M.G.L. Chapter 41, Section 108, as amended, and as appropriated in this warrant, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ARTICLE 24

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$22,000.00** for the purpose of funding The Recreations FY15 Budget, or take any other action in relation thereto.

SUBMITTED BY: Recreation Commission

ARTICLE 25

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$71,000.00** to fund weekly collection of recyclable household materials, such

appropriation to be contingent on the passage of an override pursuant to proposition two-and-one-half, so called, or take any other action in relation thereto.

SUBMITTED BY: Board of Health

ARTICLE 26

To see if the Town will vote to appropriate **\$11,313,000.00** for the purpose of acquiring a certain parcel of land by gift, purchase, or eminent domain said land being a portion of Assessors Map 18, Block 65, Lot 0 as shown on a sketch plan on file in the office of the Town Clerk, and designing and building a new central fire headquarters to replace the buildings at 460 Main Street, 8 Elm Street, 13 Elm Street, and 272R Main Street, and as funding therefore to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum and issue bonds and notes therefore, or take any other action in relation thereto.

SUBMITTED BY: Fire Station Building Committee and Fire Chief

ARTICLE 27

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury, such sums that may be necessary to fund capital improvements and/or capital equipment for Fiscal Year 2015 pursuant to a detailed budget totaling \$ _____, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen and Capital Planning Committee

ARTICLE 28

To see if the Town will approve the sum **\$2,802,362 (TWO MILLION EIGHT HUNDRED TWO THOUSAND THREE SIXTY TWO DOLLARS)** borrowing authorized by the Nashoba Valley Technical School District, for the purpose of paying costs of the Accelerated Roof Repair Project at the Nashoba Valley Technical High School, located at 100 Littleton Road, Westford Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Nashoba Valley Technical School Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-two and twenty-six hundredths (52.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. The amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

BYLAWS AND ADOPTIONS

ARTICLE 29

To see if the Town will vote to accept Massachusetts General Laws Chapter 41, Section 110A, "Any public office in any city or town may remain closed on any or all Saturdays as may be determined from time to time, in a city by the city council, subject to the provisions of the city charter, or, in a town, by vote of the town at a special or regular town meeting, and the provisions of Section 9 of Chapter 4 shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday, or take any other action in relation thereto.

SUBMITTED BY: Town Clerk

ARTICLE 30

To see if the Town will vote to amend the second paragraph of Section E of 14-1 Capital Planning Committee by inserting the underlined language:

No appropriation shall be voted for a capital improvement requested by a department, board or commission unless the proposed capital improvement is considered in the Committee's report or determined by the Board of Selectmen, upon recommendation of the Town Administrator, to be of an emergency nature or to be of compelling need.

; Or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

ACQUISITION AND/OR DISPOSITION OF REAL PROPERTY

ARTICLE 31

To see if the Town will vote to transfer the care, custody, management and control of a parcel of land from the Treasurer, held for the purpose of sale at auction as tax title land, to the Board of Selectmen for purposes of conveyance, and to authorize the Board of Selectmen to convey said parcel to the Commonwealth of Massachusetts, Division of Fisheries & Wildlife, on such terms and conditions, and for such consideration as the Board of Selectmen shall determine, said parcel of land known as the Clement Property, located off South Row Road and Emery Road, identified by the Assessors as Map 25, Block 3, Lot 0, and being the same premises as described in an instrument of taking recorded at the Middlesex South District Registry of Deeds at Book 62754, Page 252, said land to be used for open space for the benefit of the public in perpetuity pursuant to Article 97, or take any other action in relation thereto.

SUBMITTED BY: Conservation Commission

ARTICLE 32

To see if the Town will vote to transfer the care, custody, management and control of two parcels of land from the Conservation Commission to the Board of Selectmen for purposes of conveyance, and to authorize the Board of Selectmen to convey said parcels to the Commonwealth of Massachusetts, Division of Fisheries & Wildlife, on such terms and conditions, and for such consideration as the Board of Selectmen shall determine, said parcels of land located on Haynes Road in Townsend, Middlesex County, Massachusetts, and shown as Open Space Area "A" and Open Space Area "B", respectively, on a plan of land entitled "Locke Estates, Townsend, Mass., Prepared for Gerald and Joan Croteau," dated

May 25, 1999, amended March 21, 2000, prepared by Ducharme & Wheeler, Inc., Bolton, MA, as described in a deed recorded with the Middlesex South District Registry of Deeds in Book 53439, Page 134 and identified by the Assessors as Map 44, Block 4, Lots 0 and 11, respectively, said properties to be used for open space for the benefit of the public in perpetuity pursuant to Article 97 of the Amendments to the Massachusetts Constitution, and to authorize the Board of Selectmen to petition the Massachusetts General Court for approval of the conveyance of the properties described herein, under said Article 97, and to authorize the Board of Selectmen to file Article 97 legislation with the General Court, or take any other action in relation thereto.

SUBMITTED BY: Conservation Commission

And you are directed to serve this Warrant, by posting up attested copies thereof at **MEMORIAL HALL, 272 MAIN STREET** at the Center, **WEST TOWNSEND FIRE STATION, 460 MAIN STREET** in West Townsend, **POLICE/COMMUNICATIONS CENTER, 70 BROOKLINE ROAD, NORTH MIDDLESEX REGIONAL HIGH SCHOOL, 19 MAIN STREET,** and **HARBOR CHURCH, 80 MAIN STREET** in said Town, at least **SEVEN (7)** days before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid.

Given under our hands this ____ day of _____ in the year **Two Thousand-Fourteen**.

SELECTMEN OF TOWNSEND

Sue Lisio, Chairman

Colin McNabb, Clerk

A true copy. ATTEST:

CONSTABLE

MIDDLESEX, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of TOWNSEND by posting up attested copies of the same at: MEMORIAL HALL, 272 MAIN STREET AT THE CENTER, WEST TOWNSEND FIRE STATION, 460 MAIN STREET IN WEST TOWNSEND, POLICE/COMMUNICATIONS CENTER, 70 BROOKLINE ROAD, NORTH MIDDLESEX REGIONAL HIGH SCHOOL, 19 MAIN STREET, and HARBOR CHURCH, 80 MAIN STREET, AT LEAST **SEVEN (7) DAYS** BEFORE THE DATE OF THE MEETING, AS WITHIN DIRECTED.

Constable of TOWNSEND

SIGNATURE

LOCATION	TIME	MONTH	DAY	YEAR
MEMORIAL HALL	_____	_____	_____	_____
WEST TOWNSEND FIRE STATION	_____	_____	_____	_____
NORTH MIDDLESEX REGIONAL HIGH SCHOOL	_____	_____	_____	_____
POLICE/COMMUNICATIONS CENTER	_____	_____	_____	_____
HARBOR CHURCH	_____	_____	_____	_____



TOWNSEND FIRE-EMS DEPARTMENT

Proudly serving the citizens of Townsend since 1875

PO Box 530 – 13 Elm St.
Townsend, MA 01469

A.1

Headquarters: 978-597-8150

Fax: 978-597-2711

Donald Klein
Chief of Department

March 26, 2014

To: Andrew Sheehan
Town Administrator

Subject: On Call Firefighter Appointments

Andy,

As part of our department's ongoing recruitment of new personnel, interviews were conducted on Monday the 24th for the posted position of On-Call Firefighters. Deputy Roy, Deputy Elliott, and I conducted the interviews and we would like to recommend the following appointments to the department pending a CORI check and the required medical physical.

Appointment List:

On-Call Firefighter Recruits

On-Call Firefighter - EMT

Kathleen Beal
Michael Marchand
Michael Whittier

Kevin Pena

These On-Call Firefighter Recruits will need to attend the next Mass Fire Academy Call / Volunteer Class that is scheduled to begin the week of July 7th. We will need to enroll these firefighters ASAP to try to secure their place in this class since this class is expected to fill-up fast as it will be limited to the first 40 students. If we are not able to enroll these firefighters in the July class the next class will most likely be in January of 2015.

Kevin Pena is a Pro Board Certified Firefighter I/II and a Massachusetts EMT Basic. Kevin will not need to attend the academy and will be ready to respond to calls after he has completed the department orientation program.

I would like to thank you for your continued support to our department.

Regards,

Michael Grimley
Operations Captain

Cc: Deputy Roy
Deputy Elliott
file

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Town of Townsend

New Employee or Change in Status Form

Employee Name FELLOWS, JESSICA Date 3/27/14

Employee Address _____ SS# _____

Home Phone _____ DOB _____

Employee Status Hired Appointed Elected Temporary in excess of 90 days

Employee Effective Start Date 4/21/14 Hours per week 40

Department Communications Center Rate of pay 18.36
19.36 per hour
20.11

Title _____ Rate of pay 27.54 FLSA O/T

Middlesex Retirement Y N OR OBRA Y N 29.04 FLSA O/T
30.16 FLSA O/T

REASON FOR CHANGE OF STATUS (Resignation, Termination, Layoff, or Other):

Effective date of change: 4/21/14

Signature of Department Head
Irving M. Marshall, Jr., Director

4/21/14

Date

Signature of Town Administrator

Date